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Chief Executive



**Hinckley & Bosworth
Borough Council**

Date: 31 October 2025

**To: Members of the Finance & Performance
Scrutiny**

Cllr MJ Surtees (Chair)
Cllr P Williams (Vice-Chair)
Cllr DS Cope
Cllr DT Glenville
Cllr LJ Mullaney

Cllr H Smith
Cllr P Stead-Davis
Cllr BE Sutton
Cllr A Weightman

Copy to all other Members of the Council

(other recipients for information)

Dear member,

There will be a meeting of the **FINANCE & PERFORMANCE SCRUTINY** in the De Montfort Suite, Hinckley Hub on **MONDAY, 10 NOVEMBER 2025** at **6.30 pm** and your attendance is required.

The agenda for the meeting is set out overleaf.

Yours sincerely

A handwritten signature in black ink, appearing to read 'R Owen'.

Rebecca Owen
Democratic Services Manager

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- *There are two escape routes from the Council Chamber – at the side and rear. Leave via the door closest to you.*
- Proceed to **Willowbank Road car park**, accessed from Rugby Road then Willowbank Road.
- **Do not** use the lifts.
- **Do not** stop to collect belongings.

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Thank you

FINANCE & PERFORMANCE SCRUTINY - 10 NOVEMBER 2025

A G E N D A

1. APOLOGIES AND SUBSTITUTIONS

2. MINUTES OF PREVIOUS MEETING (Pages 1 - 4)

To confirm the minutes of the last meeting.

3. ADDITIONAL URGENT BUSINESS BY REASON OF SPECIAL CIRCUMSTANCES

To be advised of any additional items of business which the Chair decides by reason of special circumstances shall be taken as matters of urgency at this meeting.

4. DECLARATIONS OF INTEREST

To receive verbally from members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the agenda.**

5. QUESTIONS

To hear any questions received in accordance with Council Procedure Rule 12.

6. FRONTLINE SERVICE REVIEW - PLANNING (Pages 5 - 16)

To update members on the performance of the planning service

7. COUNCIL TAX - LOCAL DISCOUNTS & PREMIUMS (Pages 17 - 22)

To seek approval for changes to the council tax discounts and premiums in operation at the Council

8. FINANCIAL OUTTURN - SEPTEMBER 2025 (Pages 23 - 48)

To present to members the financial outturn position as at September 2025.

9. SUNDRY DEBTS QUARTER 1 2025-2026 (Pages 49 - 54)

To inform members of the position on sundry debts as of 30 June 2025.

10. FINANCE & PERFORMANCE SCRUTINY WORK PROGRAMME (Pages 55 - 58)

To update members on the work programme

11. ANY OTHER ITEMS OF BUSINESS WHICH THE CHAIR DECIDES HAVE TO BE DEALT WITH AS MATTERS OF URGENCY

As raised under item 3.

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HINCKLEY AND BOSWORTH BOROUGH COUNCIL

FINANCE & PERFORMANCE SCRUTINY

15 SEPTEMBER 2025 AT 6.30 PM

PRESENT: Cllr MJ Surtees - Chair
Cllr P Williams – Vice-Chair
Cllr DS Cope, Cllr DT Glenville, Cllr LJ Mullaney, Cllr H Smith, Cllr P Stead-Davis
and Cllr BE Sutton

Also in attendance:

Officers in attendance: Simon D Jones, Karen Mason, Sharon Stacey, Rebecca Valentine-Wilkinson, Ashley Wilson and Ilyas Bham and representatives from Places Leisure

155. Apologies and substitutions

Apologies for absence were submitted on behalf of Councillor Weightman.

156. Minutes of previous meeting

It was moved by Councillor Glenville, seconded by Councillor Sutton and

RESOLVED – the minutes of the meeting held on 9 June 2025 be approved.

157. Declarations of interest

There were no interests declared at this meeting.

158. Frontline service review - Hinckley Leisure Centre

Officers and representatives from Places Leisure presented a report and presentation to members on the performance of Hinckley Leisure Centre for the 12 month period April 2024 to March 2025.

In response to a question from members about the closing of the Places Gym, officers confirmed that they were communicating to members about moving their memberships across to the Leisure Centre and classes were being moved across to the Leisure Centre studios. Junior membership inductions were already taking place and the programme had been extended.

In response to questions from members, officers confirmed that:

- Football had increased at the Leisure Centre
- Organisations that rented space at the Leisure Centre did make use of the café facilities
- Pickleball had increased the usage of the leisure centre that was a community of 30 participants
- Marketing the Leisure Centre to the different demographics was being worked on

- The café offered more healthier options to support the promotion of a healthier lifestyle
- They would be launching the Big Sister project for aged 9-15 year olds to try and engage with girls to keep the active lifestyle, and
- It was agreed that Places would provide additional insight into the social value aspects of the centre at next year's presentation.

Members congratulated officers on the work of the leisure centre and thanked officers for the detailed report and presentation.

Members noted the report.

159. Performance & Risk Management Framework end of year summary for 2024/25

Members were provided with an end of year summary for performance indicators, service improvement plans, corporate risks and service area risks.

In response to questions from members, officers confirmed that:

- Work would be undertaken with managers to look at the narrative against these stats to ensure they were more meaningful to the data;
- Payroll costs had increased
- Options around the use of the crematorium were being considered.

Members noted the end of year status for all areas and reviewed the risks that posed the most significant threat to the council's objectives and priorities.

Members noted the report.

160. Performance & Risk Management Framework quarter 1 summary 2025/26

Members were presented with the 2025/26 first quarter summary for performance indicators, service improvement plans, corporate risks and service area risks.

Members noted the report including the positive performance for:

- Customer Services – satisfaction on the telephone
- Percentage of food inspections due that were completed
- Percentage difference of people visiting the town centre due to events run by the Council
- The processing of planning applications and
- Reduction on outstanding debt owed to the council.

161. Business rates & pooling update quarter 4 2024/25

Members were provided with the business rates performance from 1 April 2024 to 31 March 2025.

Members noted the report.

162. Business rates & pooling update quarter 1 2025/26

Members were provided with the business rates performance from 1 April 2025 to 30 June 2025.

Members noted the report.

163. Sundry debts quarter 4 2024/25

Members were presented with the position on sundry debts as at 31 March 2025.

Members noted the current aged debt position for sundry debts.

Members noted the report.

164. Treasury Management quarter 3 2024/25

Members were presented with the Treasury Management activity in the third quarter of 2024/25.

Members noted the report.

165. Treasury Management quarter 4 2024/25

Members were presented with the Treasury Management activity in the fourth quarter of 2024/25.

In response to a question around the downward trend of interest rates, officers confirmed that this trend would continue for the foreseeable future.

Members noted the report.

166. Treasury Management Q1 2025/26

Members were presented with the Treasury Management activity in the first quarter of 2025/26.

Members noted the report.

167. Financial Outturn 2024/25

Members were presented with the draft financial outturn for 2024/25.

It was moved by Councillor Stead-Davies, seconded by Councillor Glenville and

RESOLVED –

- (i) The General Fund outturn for 2024/25;
- (ii) The transfers to earmarked reserves and balances;
- (iii) The General Fund revenue carry forwards into 2024/25;
- (iv) The Housing Revenue and Housing Repairs Account Outturn for 2024/25 and transfers to and from balances;
- (v) The Capital Programme outturn for the General Fund and Housing Revenue Account from 2024/25;

- (vi) The HRA carry forwards outlined in Appendix 5;
- (vii) The Capital carry forwards as detailed in Appendix 6 and
- (viii) The additional budget approvals outlined in 3.14.

168. Financial Outturn Q1 - 2025/26

Members were presented with the financial outturn position as at June 2025.

Members noted the report.

169. Finance & Performance Scrutiny Work Programme

Consideration was given to the future work programme. It was noted that the Treasury Management report quarter 1 would be removed from the November agenda as the report had been presented at the meeting today. No further changes were requested.

(The Meeting closed at 8.10 pm)

CHAIR



Hinckley & Bosworth Borough Council

Forward timetable of consultation and decision making

Finance and Performance Scrutiny

10 November 2025

Wards Affected:

All Wards

Planning Service Review 2024/25

Report of the Assistant Director Planning and Regeneration

1. Purpose of report

- 1.1 To update members on the performance of the planning service.

2. Recommendation

- 2.1 That the report be noted.
- 2.2 That Members acknowledge the positive planning performance and notable achievements, the improvement in retention and recruitment across the service and the current and forthcoming challenges with regards to planning appeals.

3. Background to the report

- 3.1 The Planning Service forms part of the Community Services Directorate. It includes the work areas development management, planning enforcement, regeneration/economic development, conservation/heritage and planning policy. This report sets out the key activities carried out by the service, how it is performing against defined indicators and the budget position.

4. Service overview

- 4.1 The service is structured to work as three teams reporting to the Assistant Director Planning and Regeneration and Director of Community Services (Interim).

Development Management

- 4.2 Development Management continues to receive a good mix of application types. In 2024/25 the service received 1400 (down from 1473 in 2023/24) applications of all types. This included 52 (up from 36 in 2023/24) applications for major developments, including 34 (up from 20 in 2023/24) applications for major residential development.
- 4.3 In June 2024, Planning Committee resolved to grant permission for up to 1,500 dwellings across two planning applications that form the majority of the Earl Shilton Sustainable Urban Extension (SUE). The S106 agreement is ongoing and expecting to be signed by the end of December 2025. The ongoing application for the Barwell Sustainable Urban Extension (SUE) for 2,500 dwellings is expected to be reported back to Planning Committee for a further resolution within this current financial year.
- 4.4 Planning enforcement continues its proactive approach to enforcement. Complaints about the service have continued to reduce with a more focused timely response on making a decision as to whether to take enforcement action.

Regeneration and Economic Development

- 4.5 The Council's Economic Development and Regeneration Team supports regeneration and economic regeneration in the borough.
- 4.6 The Hinckley Public Realm Masterplan includes proposals for a Wayfinding Strategy and we are working on the implementation of the strategy, with installation of wayfinding items (signage) using funds available through the UK Shared Prosperity Fund (UKSPF), Hinckley Area Committee and Section 106 monies. A Hinckley Town Centre Masterplan, to identify key sites within the town centre and determine their feasibility for regeneration has been completed, through consultants, including a refresh of the Town Centre Vision. The Vision has received Member endorsement, and the Masterplan will form part of the Local Plan evidence base at its next stage of consultation in Spring 2026.
- 4.7 The Economic Development and Regeneration Team promotes economic well-being for all local businesses and residents across the whole of the borough by delivering against the aims and objectives of the Council's Economic Regeneration Strategy 2021-2025. Work has commenced on the work towards a new Economic Regeneration Strategy 2026-2030 with a business intelligence survey undertaken early 2025. Delivery is through working in partnership with local businesses, education establishments and forums to encourage networking, joint initiatives and to explore funding and training opportunities.

- 4.8 The Hinckley and Bosworth Employment and Skills Taskforce continues to influence and drive the employment and skills agenda in the borough. The action plan has recently been updated along the 4 key themes of: Information Data & Governance, Education links, Long term unemployed and Communications. The Council has supported employment and skills initiatives and events such as the Career Speed Networking and TeenTech events at Mira Technology Institute (MTI). Officers have attended 13 school careers events engaging with 760 young people to showcase careers available in local government. The Council also continues to work with the Hinckley Job Centre in promoting local recruitment events at the Hinckley Hub.
- 4.9 Communication to businesses continues through the Councils monthly business newsletter signposting businesses to the latest business support, events, news and grant funding information. Following the success of the first Hinckley & Bosworth Business Network event the well-attended events have continued on a 6-month basis covering key topical content and networking.
- 4.10 HBBC successfully spent the full UK Shared Prosperity Fund (UKSPF) 2022-25 allocation of £2,600,011 delivering 33 projects across the borough including warm welcomes, welfare support, mobile community hub, marketing, climate change, regenerating spaces, active travel, net zero tourism. improvements to town centres, heritage building improvement grants, feasibility studies, taste the place, employment hub, BEAM, RCC HIRE project, Leicestershire Business Advice Service, business prosperity grant, older adult wellness, workplace wellness, youth activator, food poverty, church walk improvements, Hinckley Museum, defibrillators and property surveys.
- 4.11 The Rural England Prosperity Fund (REPF) 2023-2025 £400k capital project funding was fully spent supporting 33 projects ranging from solar installation, improved pathways, energy efficiency improvements and equipment purchases.
- 4.12 The UKSPF 2025-26 HBBC allocation totals £850,583 and is being delivered through 22 projects across the borough through funded posts and a selection of revenue and capital projects. For the REPF HBBC has been awarded £120,261 capital-only funding for the period 2025-2026, following a grant application process the fund is looking to support 10 projects supporting local enterprise and community organisations.
- 4.13 The service provides a holistic and joined up approach to the management of the borough's heritage often working in collaboration with other council departments and local stakeholders. The Heritage Strategy provides the

vision and key aims and objectives to guide conservation and heritage activities in the borough, with this updated through consultation earlier this summer and subsequent Member endorsement with a new working period of 2025-2029.

Strategic Development

- 4.14 The council continue to work in partnership with all the neighbouring authorities across Leicester and Leicestershire, including partners such as Homes England and Leicester and Leicestershire Business and Skills Partnership (LLBSP). through the Strategic Planning Group and Member Advisory Group. A key focus of the partnership continues to be on delivering key priorities within the current Strategic Growth Plan and preparing strategic evidence to support these priorities alongside considering the next steps in strategic cross-boundary planning moving forward and with new Spatial Development Strategies (SDSs) to be introduced in 2026. As part of the partnership working, a Statement of Common Ground (SoCG) relating to a proposed housing and employment distribution regarding Leicester City's declared unmet need was prepared. The SoCG provided a mechanism to divide the declared unmet need between partner authorities and also aid compliance with the statutory Duty to Cooperate. Compliance with the Duty to Cooperate is required to be demonstrated at a Local Plan examination to ensure a plan can be found sound. Hinckley and Bosworth signed up the SoCG at the Council meeting in January 2024 and with the Housing and Economic Needs Assessment (HENA) in the process of being updated to reflect updated housing need across the County.
- 4.15 Following a period of uncertainty in relation to national and cross-boundary planning matters in 2023, a new Local Development Scheme (LDS) was agreed and published in February 2024. This set out a new timetable for preparation of the Local Plan with an aim of submission of the plan for Examination by 30 June 2025 which was the previous nationally prescribed deadline. The Regulation 18 consultation took place between 31 July and 27 September 2024 at the same time as a Government consultation on the national planning system (see below).
- 4.16 Following the general election in July 2024 the new Labour Government outlined that changes to the national planning system would be announced shortly. On 30 July 2024 the Secretary of State for Housing, Communities and Local Government announced a consultation on sweeping changes to the NPPF and a proposed new Standard Housing Method for calculating housing need. The consultation on proposed changes to the planning system ran from 30 July until 24 September 2024. This was concluded, with a new NPPF and new standard housing method (housing target) published in December 2024.
- 4.17 Following publication of the new NPPF and new standard housing method in December 2024, this set a new housing target for the borough at 50% higher than previous targets, moving the starting point for housing need from 432 dwellings per annum (dpa) to now 663dpa. This starting point is prior to accommodating any unmet need within the housing market area and prior to

accommodating a suitable buffer. As a result of this change in housing target, the Council has to revisit the previous Reg 18 draft Local Plan. This is now currently out for consultation from 17 October 2025 to 28 November 2025 as a second stage. The revised Local Development Scheme proposes a further consultation, at Regulation 19 stage, in Spring 2026, prior to submission to MHCLG by December 2026.

- 4.18 Development of Neighbourhood Development Plans (NDPs) in the borough continues to be a significant area of work within the Policy team, with seven made Neighbourhood Plans in the Borough. In terms of specific NDP activity, Market Bosworth's review NDP has progressed through Examination and referendum and was made in July 2025, whilst Thornton, Bagworth and Stanton under Bardon have formally submitted their Plan and this is currently at Examination.

Staff Recruitment and Retention

- 4.19 Following the high staff turnover in 2021/22, recruitment and retention have been significantly more stable since 2022/23. Of the previous vacant posts, these have mainly since been filled with permanent staff, including replacing previous long term agency posts.

The following permanent recruitment posts have been made:

- November 2024 - Planning Manager – Development Management
- April 2025 - 2 Planning Officers, 1x Technical Planning Assistant,
- May 2025 - Planning Enforcement Team Leader
- November 2025 – Development Management Team Leader

The remaining agency cover in Development Management and Planning Enforcement will be 0.5FTE in Development Management together with 1FTE external consultant cover.

- 4.20 In Planning Policy and Economic Development and Regeneration the Major Projects Manager retired in June 2024, with this role backfilled with 2 existing staff acting up to cover these responsibilities, and a new Economic Regeneration and Projects Officer post created and filled in March 2025. In Planning Policy, a Planning Policy Assistant was recruited through a national graduate scheme in June 2024. The Principal Planning Policy Officer left the Council in November 2024 and this is being backfilled by two existing staff acting up to cover these responsibilities. The Planning Policy Team currently have one member of staff on a career break following maternity leave, with this backfilled with agency staff.
- 4.21 Recruitment to planning teams remains a national issue, not just an issue affecting Hinckley & Bosworth Borough Council. Elsewhere in Leicestershire other Local Planning Authorities are having to use agency interim staff to fill vacancies at a higher percentage of teams than that for us, particular for higher level senior and team leader posts. Recent success in recruiting to permanent posts across the teams reflects very well on the Council and goes

against the national tide of recruitment. The financial implications reflect the positive impact on the budget of the move away from the use of agency staff with a £251,621 saving in 2024/25 when compared to the previous year.

- 4.22 The team have also positively used apprenticeships, with three members of the planning service currently enrolled in apprenticeship graduate degree courses.

5. Performance

Planning Applications

- 5.1 In 2024/25 1274 applications of all types were determined, down from 1366 in 2023/24, but up from 1272 in 2022/23 and 856 in 2021/22. Planning Committee made decisions on 50 applications (up from 45 for 2023/24). Of these 43 were determined in accordance with the officer recommendation.
- 5.2 The speed of determining planning application continues to be a key performance indicator for the service. Under-performance can lead to government intervention by removing decision-making powers from local planning authorities. The speed measure is monitored on a quarterly basis for a rolling single year period. Performance for the previous financial year to March 2025 is 81% for major applications (against a target of 60%) and 84% for minor applications (against a target of 70%). As recently as March 2023, the performance for minor applications was as low as 48% on a rolling two-year basis.

Minor application performance

- 5.3 Since April 2022 performance for minor applications has increased significantly and is reflected in continuing and stable performance on a rolling annual basis. The performance increase since early 2022 is demonstrated on the graph below:

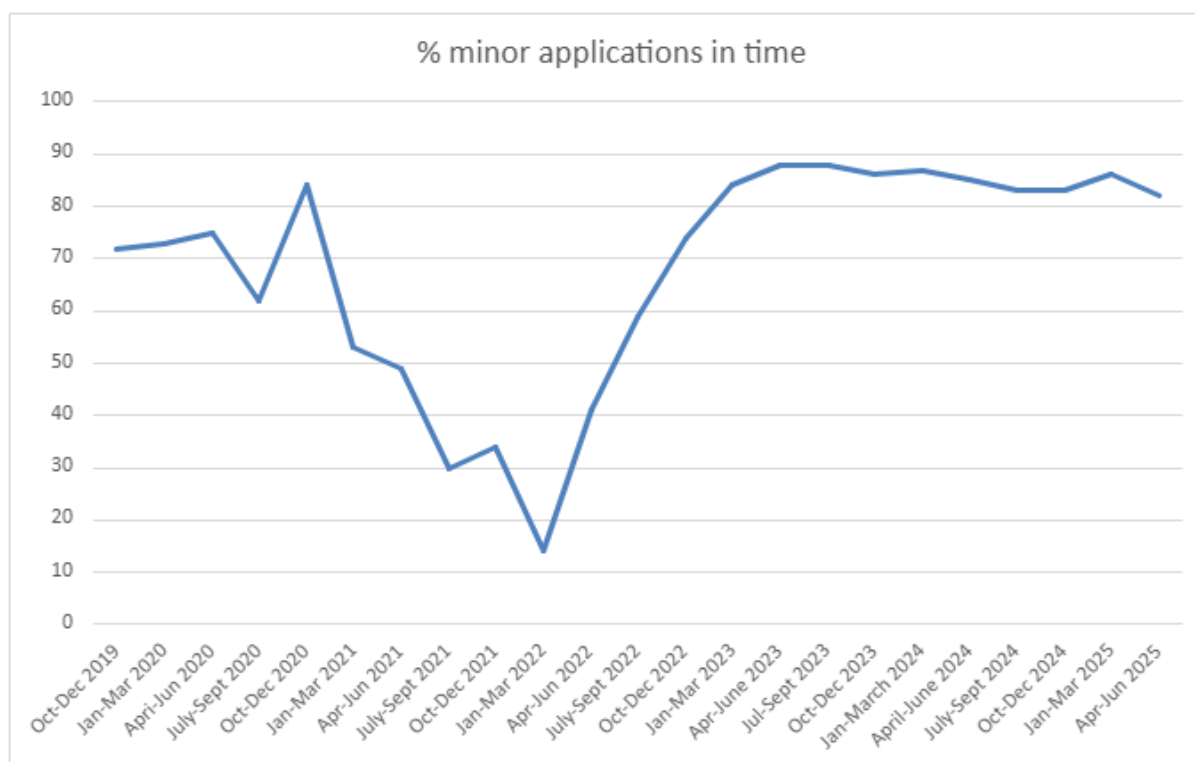


Figure 1: planning application performance – minor applications (October 2019 to June 2025)

- 5.4 Members will be aware that the council has faced the risk of designation for performance on minor applications.
- 5.5 The upturn in performance since 2022 has meant that whilst a further letter was received in January 2024 requesting an explanation of performance below Government targets, the Council has not been designated. Further, rolling annual performance is currently at 84% for minors and 81% for majors, both significantly above Government thresholds. The Council is therefore no longer at risk for designation based on planning performance for speed of processing planning applications.

Planning Appeals

- 5.6 Planning appeal performance remains a key requirement of government. Under-performance can lead to government intervention by removing decision-making powers from local planning authorities. The government measures performance at appeal against all decisions over a rolling 2 year period. No more than 10% of all decisions should be overturned at appeal. It should be noted that at the end of the 2 year period there is a further 9 months to take account of an applications still in the appeal system which for each rolling period is up to the 31st December. The figures set out below in Table 3 therefore have the ability to increase between now and December 2025.

Application Type	National Indicator	Performance
Major Applications	10%	10.0%
Non Major Applications	10%	0.8%

Table 2: Quality of decision making (1 October 2022 to 30 September 2024)

- 5.7 Performance on Majors of 10.0% (down from 12.1% to March 2023) was on the basis that of the 90 major applications determined between October 2022 and September 2024, 11 were appealed and of these 9 were allowed. The 9 appeals allowed was the 8th highest nationally over this period. Of those with a higher number of allowed appeals, only two others are not larger unitary authorities (Cherwell and Wychavon), although both of these processed more applications within the same timeframe (115 and 114 respectively vs 90).
- 5.8 Performance on minors was 0.8% (up from 0.7% to March 2023) on the basis that of the 1233 minor applications determined, 45 were appealed and of these only 10 were allowed. The Council is therefore significantly below the 10% which is the level at which the government would intervene in relation to minor and other applications.
- 5.9 The Council received a letter from MHCLG in March 2025 requesting information as to why performance on quality of decision making for major applications (appeals performance) was above the 10% threshold (also following the same in February 2024). The Council responded in April 2025, outlining the reasons for and raising queries for a number of appeals allowed to justify the performance figure being below 10%, proposing that a more accurate figure instead should be 7.6% when taking into account exceptional circumstances around four of the allowed appeals. The Council was not designated at the time
- 5.10 A separate report on planning appeals is being presented to Scrutiny Commission on 18th December 2025.

Enforcement

- 5.11 Last year (to 31 March 2025), 271 (up from 270 in 2023/24 and 222 in 2022/23) planning enforcement cases were received. During the year the enforcement team closed 284 (down slightly from 286 in 2023/24 and up from 244 in 2022/23) cases.
- 5.12 Where a breach of planning control is identified officer's work to remedy the breach. The serving of an enforcement notice is always the last resort. During 2024/25, 13 (up from 10) notices (all types) were served.

Strategic Planning

- 5.13 The Council continues to work with other Leicestershire authorities through the Strategic Planning Group and Members Advisory Group on strategic

planning matters within the housing market area. It also works with local planning authorities and the local highway authority in Warwickshire on planning matters of cross boundary relevance and with key statutory consultees such as Leicestershire County Council and Homes England on specific schemes and planning applications.

Housing Tests

- 5.14 The Government requires that Councils maintain a 5 year supply of housing sites. At present the Council can demonstrate a 3.89 years' supply of deliverable housing sites. This is a significant material consideration in all residential planning applications and appeals. This is a decrease from previously being able to demonstrate a 5yr housing land supply, and is the result of the change in standard housing method, with a current requirement of 663 dwellings per year. This increase in target has resulted directly in the change to the five year supply, with now additional permissions required to meet needs. We continue to work with developers to ensure that sites that are permitted are built out within a timely manner in order to contribute to the Council's five year supply.
- 5.15 The Housing Delivery Test (HDT) is an annual measurement of housing delivery in the area and is published by the Ministry of Housing, Communities and Local Government (MHCLG). The HDT is a calculation of the number of houses delivered in an area over the past three years divided by the target number of houses over that same period, expressed as a percentage.
- 5.16 As of 2023 (most recent figures, published December 2024) the Government assessed that the Council had a delivery rate of 132%. This is above any threshold set and passes the Housing Delivery Test.

6. Future Challenges

- Delivering our major schemes and site allocations particularly the SUEs
- Meeting a 5-year housing land supply
- Maintaining the Housing Delivery Tests
- Progressing the Local Plan through examination and adoption
- Retention and recruitment of staff
- Continue to improve planning application and significantly improve appeal performance to avoid intervention from government.

7. Exemptions in accordance with the Access to Information procedure rules

7.1 Open

8. Financial implications [CS]

- 8.1 In 2024/25, the total planning application income was £1,100,477 compared to a budget of £1,183,000 which resulted in an income shortfall of £82,523. This compares to the previous year when there was a budgeted income target of £1,008,000 and the actual amount received was £1,038,546.

- 8.2 In 2024/25, the Council also received additional sources of income through its pre-application advice service. A total of £88,953 was received against a target of £58,530. In addition to pre-application advice, the Council introduced Planning Performance Agreements (PPAs) for very large and complex applications. This generated a further £19,317 against a budget of £34,000.
- 8.3 Legal cost arising from planning appeals in 2024/25 totalled £50,721 with a budget of £145,790 resulting in an underspend of £95,069.
- 8.4 In 2024/25, Development control spent £497,985 on agency staff which made a staffing overspend of £63,055. Compared to 2023/24, this is a reduction in expenditure of £251,621 as £749,606 was spent on agency and consultants in 2023/24.
- 8.5 The use of agency interim staff and recruitment to planning teams is still an issue although some posts have now been filled. Financial Implications arising from this have been reflected in the corporate monitoring which is presented to this committee on a quarterly basis.

9. Legal implications

- 9.1 Set out in the report.

10. Corporate Plan implications

- 10.1 The planning service contributes to all three priorities of the Corporate Plan, helping People stay healthy and reducing crime; improving Places through improved quality of homes, affordable housing, urban design and heritage facilities; and by delivering Prosperity by supporting town centre regeneration, tourism and economic growth.

11. Consultation

- 11.1 None

12. Risk implications

- 12.1 It is the council's policy to proactively identify and manage significant risks which may prevent delivery of business objectives.
- 12.2 It is not possible to eliminate or manage all risks all of the time and risks will remain which have not been identified. However, it is the officer's opinion based on the information available, that the significant risks associated with this decision / project have been identified, assessed and that controls are in place to manage them effectively.
- 12.3 The following significant risks associated with these report / decisions were identified from this assessment:

Management of significant (Net Red) risks		
Risk description	Mitigating actions	Owner
DLS.19 - Recruitment & retention of staff Failure to recruit & retain staff leads to failure to maintain staffing levels within Development Services to deal with works required and increases use of agency staff with associated higher costs	Appointment of recruitment consultants Supporting Officers Careers through training and modern apprenticeships Benchmarking against surrounding authorities to ensure competitiveness.	Chris Brown
DLS.44 - Five year housing land supply Failure leads to speculative unplanned housing developments plus additional costs incurred due to planning appeal process	The council to maintain a 5YHLS. All Members have received training and further briefing to this effect. SLT and officers are working closely with Members to plan a positive way forward to address this.	Chris Brown
DLS.51 Housing Delivery Test	MHCLG published Housing Delivery Test results in December 2024 for a period up to 2023. The result for the Council is 132%, up from 89%, and above the threshold of 95% therefore passing the HDT.	Chris Brown
Local Plan Delivery of a Local Plan. The current Government threshold for submission of Local Plans to the Secretary of State under the current system is by December 2026	A new, second stage of Regulation 18 draft Local Plan consultation is underway to 28th November 2025. This follows a previous Reg 18 consultation in summer 2024. A Regulation 19 consultation will follow in Spring 2026 and submission by December 2026.	Chris Brown

14. Knowing your community – equality and rural implications

- 14.1 The planning services takes account of equality and rural issues as part of all the decisions taken.

15. Climate implications

- 15.1 The planning service considers the climate impact of all decisions it takes in accordance with the Council's strategy and Government Policy and Guidance.

16. Corporate implications

- 16.1 By submitting this report, the report author has taken the following into account:

- Community safety implications
- Environmental implications
- ICT implications
- Asset management implications
- Procurement implications
- Human resources implications
- Planning implications
- Data protection implications
- Voluntary sector

Background papers: None

Contact officer: Chris Brown, Assistant Director Planning and Regeneration
Executive member: Cllr W Crooks



Hinckley & Bosworth Borough Council

Forward timetable of consultation and decision making

Finance and Performance Scrutiny	10 November 2025
Council	18 December 2025

Wards Affected: all wards

COUNCIL TAX – LOCAL DISCOUNTS AND PREMIUMS

Report of Assistant Director Finance & Audit (S151 Officer)

1. Purpose of report

- 1.1 To seek approval for changes to the council tax discounts and premiums in operation at the Council,

2. Recommendation

- 2.1 That Council members approve the increased premium charge for
- Empty, unoccupied and unfurnished discount
 - Major repairs ,and
 - Second homes premium

3. Background to the report

- 3.1 In 2019 the Council introduced changes to discounts and premiums for Council Tax in respect of empty properties. At the same time there was the introduction of a new local Council Tax Reduction Scheme that replaced the national council tax benefit scheme. The main aim of this is to help councils is to bring empty properties back into occupation.
- 3.2 Nationally long term empty properties are shutting local families and young people out of the housing market as they are being denied the opportunity to rent or buy in their own community. Additionally, the levels of empty properties are recognised as having a serious impact on the viability of communities. This has led government to make further

changes to when premiums can be levied on Council Tax payers who own empty properties.

- 3.3 The number of empty properties within the Hinckley and Bosworth area is relatively low. The Table below gives properties classed as empty as at the beginning of October 2025. As can be seen long term properties remaining empty for more than one year is extremely low. Which suggests current actions are moving empty properties back into use within the year.

Long term empty	2025	2024	2023	2022	2021
Number of Dwellings	52,070	51,749	50,815	50,815	50,279
Empty over six months	791	798	812	749	729
Long term empty over 1 year	90	82	66	78	88
As a percentage of all dwellings					
Empty over six months	1.5%	1.5%	1.6%	1.5%	1.4%
Long term empty over 1 year	0.2%	0.2%	0.1%	0.2%	0.2%

- 3.3 Further changes have been made to legislation to allow further changes, and our Revenue and Benefit partnership are trying to unify, where possible, the approach across the partners subject to member approve. It is hoped these changes will help bring empty properties back into use at a quicker rate.

1. Empty, unoccupied and unfurnished discount:

Current position	Proposed position	Estimated volume affected	Estimated decrease in discount awarded
100% discount for 1 month	No discount	371	£56,000.00, of which HBBC share would be about £4,000

This only affects properties that are empty and unfurnished

2. Major repairs:

Current position	Proposed position	Estimated volume affected	Estimated decrease in discount awarded
50% discount for 6 months	No discount	45	£ 23,000.00, of which HBBC share would be about £4,000

Major repairs that make the house uninhabitable will not be covered by this, where the property is taken out of the valuation listing.

3. Second homes premium

Current position	Proposed position	Estimated volume affected	Estimated value of premium applied
------------------	-------------------	---------------------------	------------------------------------

No premium applied	100% premium applied from day one.	163	£324,000, of which HBBC share would be about £23,000
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A second home has a particular definition of a furnished property that does not have anyone living in as their main home. Landlords are unlikely to be captured by this definition.

- 3.4 The proposals above were subject to consultation which is detailed in section 8 below. In general the public were not supportive of the changes for those that answered the survey. There were 719 respondents between December 2024 and January 2025. There were 50,749 chargeable dwellings (October 2024) in HBBC at that time. The respondents represent potentially 1.42% of the chargeable dwelling tax payers.

4. **Exemptions in accordance with the access to information procedure rules**

- 4.1 Report to be taken in open session.

5. **Financial implications (AW)**

- 5.1 Contained in the body of the report.

6. **Legal implications (ST)**

- 6.1 Under section 13A of the Local Government Finance Act 1992 ("LGFA 1992") the council has a general discretionary power to reduce liability for council tax in relation to individual cases or class(es) of cases that it may determine.

- 6.2 Councils in England derive their power to charge a council tax premium on second homes from the Local Government Finance Act 1992, as amended by subsequent legislation: Section 11C of the Local Government Finance Act 1992 Introduced via the Levelling-up and Regeneration Act 2023, this section allows councils to apply a discretionary premium of up to 100% (i.e. double the standard rate) on second homes—defined as dwellings that are substantially furnished but not anyone's sole or main residence. Under Section 11C as above, council's must provide a minimum of a year's notice before the start of the financial year.

7 **Corporate Plan implications**

- 7.1 To ensure the Council's governance arrangements are robust.

8. **Consultation**

- 8.1 The Consultation below was taken between Dec 2024 and January 2025. The survey attracted 719 responses, but not all questions were answered by all respondents. A summary of the main responses is given below.

Key Statistics:

Category indicates of those that responded the number that owned property that directly affected		Responses
Own second home		68
Own unoccupied unfurnished property		20
Own unoccupied furnished property		13
Property undergoing major repairs		6

Public Support for Proposals:

Proposal	Support	Disagree	Neither	Total
Remove 100% discount on empty, unfurnished properties for one month	269 (39%)	354 (52%)	63 (9%)	686 (100%)
Remove 50% discount on major repairs for twelve months	238 (35%)	353 (52%)	86 (13%)	677 (100%)
Apply 100% premium on Second property (double council tax) on second homes from April 2026*	308 (46%)	315 (47%)	50 (7%)	673 (100%)

* Due to the timing of this report, this would now be introduced from April 2027

9. Risk implications

- 9.1 It is the council's policy to proactively identify and manage significant risks which may prevent delivery of business objectives.
- 9.2 It is not possible to eliminate or manage all risks all the time and risks will remain which have not been identified. However, it is the officer's opinion based on the information available, that the significant risks associated with this decision / project have been identified, assessed and that controls are in place to manage them effectively.
- 9.3 The following significant risks associated with these report / decisions were identified from this assessment:

Management of significant (Net Red) Risks		
Risk Description	Mitigating actions	Owner
None		

10. Knowing your community – equality and rural implications

Various reliefs are available for council tax under national and local regulations.

11. **Corporate implications**

By submitting this report, the report author has taken the following into account: Asset Management implications

Background Papers:

- Revenues and Benefits Monitoring Reports
- Detailed Survey results

Author: Ashley Wilson, Head of Finance Ext 5609
Executive Member: Cllr K Lynch

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Hinckley & Bosworth
Borough Council

Forward timetable of consultation and decision making

Finance & Performance Scrutiny

10 November 2025

Wards affected:

all wards

FINANCIAL OUTTURN- SEPTEMBER 2025

Report of Section 151 Officer

1. Purpose of report

1.1 Present the financial outturn position as at September 2025

2. Recommendation

2.1 The report is noted.

3. Background to the report

3.1 The financial reports attached to this report are based on the original budget taken to Council in February 2025 and allow for budget movements for the first six months.

3.2 Attached to this report are the monthly outturn reports including the following information for the period ending September 2025:

- General Fund budget monitoring summary
- General Fund detailed variance analysis
- Capital Programme outturn by scheme

General Fund

3.3 Based on the approved budget (Council February 2025) it was anticipated that £314,921 would be transferred to balances and a net £483,292 transferred to earmarked reserves. Since that date, the budget has been decreased by £35,560 representing supplementary budgets that have been approved in line with financial procedures rules. As at the end of September

2025, the forecast is for the General Fund cost to increase by £75,440. This means an estimated £239,481 will be taken to balances compared against the budgeted position of £314,921 being transferred to balances.

Table 1	Budgeted	Forecast	Movement
Contribution (from)/to General Fund Balances (£000)	314	239	(75)

3.4 The table below shows summarises the movements between Original Budget and the estimated outturn position as at the end of September 2025.

Table 2	Outturn variances £000	Explanation
Additional budgets	36	To take into account latest contractual commitments
Forecast Outturn Movement	(41)	Estimated forecast variance from services (see general fund attachments)
Transfer (to)/from Unapplied and Contributions	(70)	Estimated transfer at year end to the unapplied grant reserve for use on grant funded projects in future years
Change in Outturn	(75)	Contribution (from)/to General Fund Balances (£000)

3.5 Explanations for variances against both profiled budget and estimated outturn have been detailed in the monthly outturn reports appended. The major service variations in excess of £50,000 are summarised below:

Table 3	Outturn variances £000	Explanation
Homelessness	(900)	Additional homelessness demand/prevention
Homelessness	200	Additional Homelessness funding provided by MHCLG
Community Safety	70	Underspend on minor projects
Development Control	310	Increase in income from planning applications
Development Control	(105)	Agency staff overspend
Development Control	89	Savings related to Tara House as building being demolished
Planning Policy	(55)	Agency staff overspend
Legal Services	(170)	Agency staff overspend
Recycling	90	Underspend on fuel costs
Recycling	337	Additional Extended Producer Responsibility income to be used to offset net recycling costs
Refuse Collection	60	Underspend on fuel costs
Refuse Collection	100	Additional trade waste collections
All Services	(211)	Forecast overspend on salaries
Other net movement	144	
	(41)	Total

Capital

- 3.6 £5,985,978 has been spent on capital schemes to the end of September 2024 against a budget for that period of £14,984,888. It is envisaged that most of the schemes will still be completed by year-end.

Housing Revenue Account

- 3.7 As at September 2025 it is anticipated that the HRA outturn will be in a deficit of £44,897 compared against a budgeted deficit of £30,897. Major variances are explained below-

Table 5	Outturn variances. £000 Under/(Over) Spend	Explanation
Employee Costs	(85)	Overspend due to overtime and salary overspend due to vacancy factor and pay award (for fully staffed service)
Premises related costs	(35)	Overspend on gas and caretaking costs and premises insurance
Revenue income	(39)	Shortfall in income from sheltered scheme charges and room hire charges
Rental Income	149	Additional rent from dwellings offset by a small shortfall in garage rents

- 3.8 The Housing Repairs Account is currently forecasted to make a deficit of £21,479, which is an overspend of £54,000 compared to the latest budgeted surplus of £32,521. This is due to an estimated overspend related to the impact of a higher than budgeted pay award.

4. Exemptions in accordance with the Access to Information procedure rules

- 4.1 Report taken in open session.

5. Financial implications [IB]

- 5.1 Contained in the body of the report.

6. Legal implications [ST]

- 6.1 None

7. Corporate Plan implications

- 7.1 The Budget and outturn contributes to the achievement of all Corporate Plan Priorities.

8. Consultation

- 8.1 None

9. Risk implications

- 9.1 It is the council's policy to proactively identify and manage significant risks which may prevent delivery of business objectives.
- 9.2 It is not possible to eliminate or manage all risks all of the time and risks will remain which have not been identified. However, it is the officer's opinion based on the information available, that the significant risks associated with this decision / project have been identified, assessed and that controls are in place to manage them effectively.
- 9.3 The following significant risks associated with this report / decisions were identified from this assessment:

Management of significant (Net Red) risks		
Risk description	Mitigating actions	Owner
That the Council has insufficient resources to meet its aspirations and cannot set a balanced budget	A budget strategy is produced to ensure that the objectives of the budget exercise are known throughout the organisation. The budget is scrutinised on an ongoing basis to ensure that assumptions are robust and reflective of financial performance. Sufficient levels of reserves and balances are maintained to ensure financial resilience	Julie Kenny

10. Knowing your community – equality and rural implications

- 10.1 There are no direct implications arising from this report.

11. Climate implications

- 11.1 There are no direct implications arising from this report. Budget holders ensure any implications are assessed as part of their service delivery.

12. Corporate implications

12.1 By submitting this report, the report author has taken the following into account:

- Community Safety implications
 - Environmental implications
 - ICT implications
 - Asset Management implications
 - Procurement implications
 - Human Resources implications
 - Planning implications
 - Data Protection implications
 - Voluntary Sector
-

Background papers: Civica Reports

Contact officer: Ilyas Bham, Accountancy Manager x5924

Executive member: Cllr K Lynch

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**Hinckley & Bosworth
Borough Council**

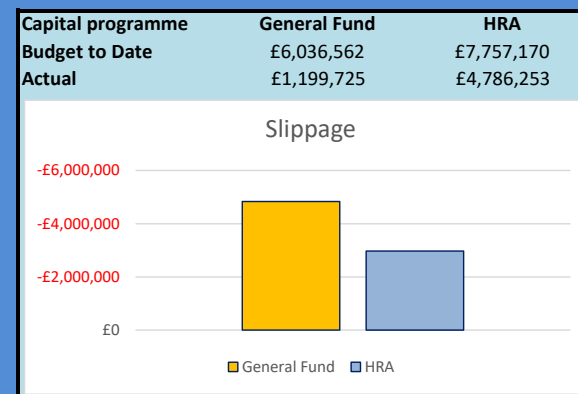
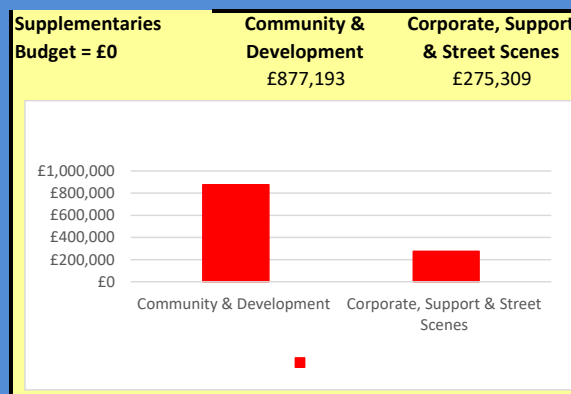
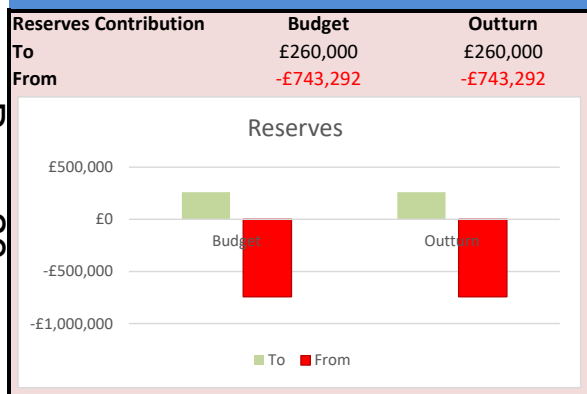
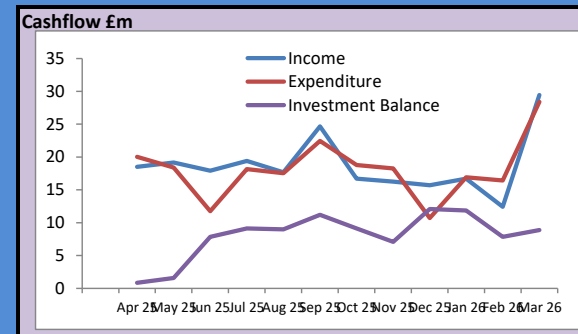
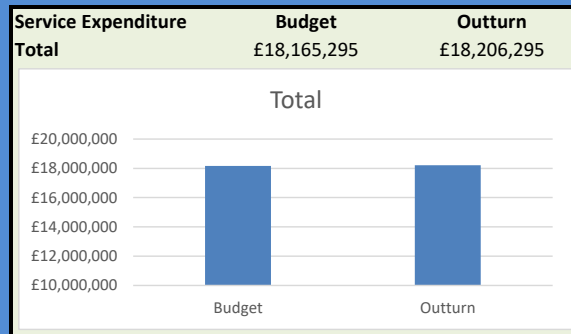
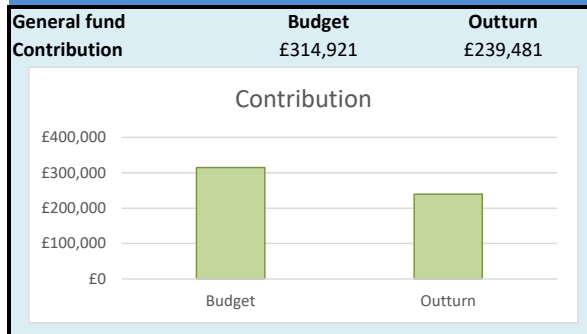
Monthly Outturn Reports

For the period April to September 2025

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17-18	PWLB Borrowing Information and Graph

Dashboard



September 2025 Budget Monitoring Summary 2025/26

Service	Budget as per Budget Book	Supplementary Budgets/virements approved to date	Latest Budget used for Monitoring ledger	recharges	Budget per Monitoring Report	Estimated Outturn Variations	Estimated Outturn	Jul-25	Change in Budget	Change in Outturn
Community Services & Development Services	8,072,614	877,193	8,949,807	(2,506,891)	6,442,916	228,000	9,177,807	8,440,614	869,193	(132,000)
Corporate, Support & Street Scenes Services	8,940,179	275,309	9,215,488	2,506,891	11,722,379	(187,000)	9,028,488	8,925,424	358,064	(255,000)
TOTAL SERVICE EXPENDITURE	17,012,793	1,152,502	18,165,295	0	18,165,295	41,000	18,206,295	17,366,038	1,227,257	(387,000)
Special Expenses	(874,240)	(8,000)	(882,240)	0	(882,240)		(882,240)	(882,240)		0
Capital Accounting	(823,853)		(823,853)	0	(823,853)		(823,853)	(823,853)		
External Interest - Net	633,104		633,104	0	633,104		633,104	633,104		
IAS 19 Adjustment	(1,610,720)		(1,610,720)	0	(1,610,720)		(1,610,720)	(1,610,720)		
Use of UG&C Reserves	(27,840)	(1,038,064)	(1,065,904)	0	(1,065,904)		(1,065,904)	(27,840)	(1,038,064)	
Transfer to UG &C Reserves	0		0	0	0		0	0		
Transfer to Carry fwd reserve	0		0	0	0	70,000	70,000	0		70,000
Transfer from carry forward reserve	0	(141,998)	(141,998)	0	(141,998)		(141,998)	0	(141,998)	
Transfer to Reserves	260,000		260,000	0	260,000		260,000	260,000		0
Transfer to Reserves Council Tax Support	0		0	0	0		0	0		
Use of Reserves	(743,292)		(743,292)	0	(743,292)		(743,292)	(743,292)	0	0
BUDGET REQUIREMENT	13,825,952	(35,560)	13,790,392	0	13,790,392	111,000	13,901,392	14,171,197	47,195	(317,000)
Financing										
Council Tax	5,638,422		5,638,422	0	5,638,422		5,638,422	5,638,422		
National Non-Domestic Rate	7,653,361		7,653,361	0	7,653,361		7,653,361	7,653,361		
New Homes Bonus	526,141		526,141	0	526,141		526,141	526,141		
Collection Fund Surplus	82,515		82,515	0	82,515		82,515	82,515		
Funding Floor	240,434		240,434	0	240,434		240,434	240,434		
Service Grant	0		0	0	0		0	0		
TOTAL RESOURCES (HBBC BUDGET)	14,140,873	0	14,140,873	0	14,140,873	0	14,140,873	14,140,873	0	0
Movement in General Fund Balances	314,921	35,560	350,481	0	350,481	(111,000)	239,481	(30,324)	(47,195)	317,000

General Fund Service Area 2025/26 Monthly Outturn to September 2025

			Budget to Date	Actual to Date	Variance to Date	Timing Differences	Variance excluding timing Differences	Latest Budget 2025/26	Forecast Outturn	Forecast Variation to Year End	Carry Forwards	Ref
cm01	Community Services & Development Services	DSO Housing Repairs	(559,486)	(372,593)	(186,894)	(177,000)	(9,894)	(1,222,298)	(1,222,298)			
cm02		Contribution to Housing Rev Ac	0	0	0		0	20,000	20,000			
cm04		Forest Road Garages	(2,250)	(2,092)	(158)		(158)	(5,500)	(5,500)			
cm05		Homelessness	(10,829)	255,195	(266,024)	176,000	(442,024)	535,679	1,227,679	(692,000)		1.1
cm07		Housing Strategy	666	668	(2)		(2)	10,926	10,926			
cm08		Private Sector Housing	97,423	17,037	80,386	72,000	8,386	179,547	179,547			
cm09		Children and Young People	3,557	651	2,906		2,906	9,210	9,210			
cm10		CCTV	70,297	75,550	(5,253)	15,000	(20,253)	147,443	169,443	(22,000)		1.2
cm11		Community Safety	(51,359)	(127,628)	76,269		76,269	(6,118)	(76,118)	70,000	70,000	1.3
cm12		Creative Communities	10,409	9,733	676		676	29,909	29,909			
cm13		Leisure Centre	(336,973)	(651,738)	314,765	302,000	12,765	(582,759)	(599,759)	17,000		1.4
cm14		Leisure Promotion	14,398	14,051	347		347	20,984	20,984			
cm15		Sports Development	58,641	26,573	32,068	40,000	(7,932)	80,757	80,757			
cm16		Highways Miscellaneous	30,087	2,451	27,636		27,636	71,249	45,249	26,000		1.5
cm17		Markets	25,303	27,562	(2,259)		(2,259)	43,135	53,135	(10,000)		1.6
cm19		Climate Change	5,318	3,942	1,376		1,376	50,630	50,630			
ep01		Emergency Planning	46,688	1,837	44,851	41,000	3,851	53,148	53,148			
ep02		Local Land Charges	6,010	4,027	1,983		1,983	31,720	31,720			
ep07		Dog Warden Service	16,403	15,561	842		842	26,257	26,257			
ep08		Environmental Health	46,597	16,921	29,676	27,000	2,676	216,507	216,507			
ep09		Land Drainage	20,219	12,774	7,445		7,445	45,910	45,910			1.7
ep10		Licences	(34,477)	(39,512)	5,035	5,000	35	(83,769)	(83,769)			
ep12		Pest Control	5,816	9,045	(3,229)	(3,500)	271	14,206	14,206			
ep17		Building Inspection	2,487	(4,661)	7,148		7,148	179,629	166,629	13,000		1.8
ep19		Community Planning	121,990	105,024	16,966		16,966	166,881	166,881			1.9
ep20		Development Control	(308,470)	(648,784)	340,314	31,000	309,314	(668,125)	(1,002,125)	334,000		1.10
ep21		Economic Development	57,360	74,903	(17,543)	(19,000)	1,457	191,104	191,104			
ep22		Environmental Initiatives	660	660	0		0	1,320	1,320			
ep23		Planning Policy	344,480	135,344	209,136	202,000	7,136	664,894	692,894	(28,000)		1.11
		Community Services Salaries	3,031,310	2,836,672	194,638		194,638	6,220,440	6,156,440	64,000		1.12
	Community Services & Development Services		2,712,275	1,799,174	913,101	711,500	201,601	6,442,916	6,670,916	(228,000)	70,000	
cp01	Corporate, Support & Street Scenes Services	Corporate Management	584,325	302,326	281,999	214,000	67,999	1,331,949	1,291,949	40,000		2.1
cp02		Corporate Management (Civic)	12,092	10,763	1,329		1,329	25,386	25,386			
cp03		Council Tax / NNDR	276,330	277,845	(1,515)		(1,515)	471,865	471,865			
cp04		Council Tax Support	165,504	170,316	(4,812)		(4,812)	503,360	503,360			
cp05		General Grants	39,358	34,049	5,309		5,309	(1,807,824)	(1,807,824)			
cp06		Register and Borough Elections	31,456	37,090	(5,634)		(5,634)	97,400	97,400			
cp07		Benefits Fraud and Rent Allowances	13,785	308,575	(294,790)	(209,000)	(85,790)	268,731	280,731	(12,000)		2.2
cp08		Public Conveniences	5,378	4,857	521		521	17,061	17,061			
cp09		Industrial Estates	(279,908)	(303,154)	23,246	15,000	8,246	(522,902)	(522,902)			
cp10		Misc Property	(44,195)	234,861	(279,056)	(246,000)	(33,056)	(531,344)	(531,344)			2.3
cp11		Asset Management	37,537	45,041	(7,504)		(7,504)	76,737	76,737			
cp12		Communications & Promotion	30,027	33,307	(3,280)		(3,280)	118,255	118,255			
cp13		Council Offices	789,180	791,294	(2,114)		(2,114)	1,544,130	1,544,130			
cp14		Finance Support	199,102	145,849	53,253	62,000	(8,747)	342,769	357,769	(15,000)		2.4

General Fund Service Area 2025/26 Monthly Outturn to September 2025

		Budget to Date	Actual to Date	Variance to Date	Timing Differences	Variance excluding timing Differences	Latest Budget 2025/26	Forecast Outturn	Forecast Variation to Year End	Carry Forwards	Ref
cp15	Health and Safety	11,251	11,355	(104)		(104)	26,449	26,449			
cp16	I.T. Support	409,780	606,494	(196,714)	(183,000)	(13,714)	669,729	669,729			2.5
cp17	Legal Services	63,093	167,189	(104,096)	41,000	(145,096)	92,410	262,410	(170,000)		2.6
cp18	Performance & Scrutiny	2,819	652	2,167		2,167	8,301	8,301			
cp19	Corporate Support Team	44,050	48,885	(4,835)	1,000	(5,835)	88,290	93,290	(5,000)		2.7
cp20	Human Resources	101,945	112,177	(10,232)	(13,000)	2,768	215,807	215,807			
cp21	Committee Services	4,970	2,781	2,189		2,189	34,045	34,045			
cp22	Customer Contact Centre	24,230	28,463	(4,233)		(4,233)	103,188	103,188			
cp23	UK Shared Prosperity Fund	(636,903)	(648,458)	11,555	12,000	(445)	(479,885)	(479,885)			
ep03	DSO Grounds Maintenance	(239,420)	(329,626)	90,206	92,000	(1,794)	(785,491)	(785,491)			
ep04	Allotments	(444)	(161)	(283)		(283)	3,690	3,690			
ep05	Cemeteries	60,000	50,850	9,150		9,150	144,479	144,479			
ep06	Countryside Management	90,966	63,206	27,760	30,000	(2,240)	163,095	163,095			
ep11	Parks	350,883	331,968	18,915	14,000	4,915	761,133	761,133			
ep13	Recycling	(97,745)	(401,174)	303,429	203,000	100,429	(375,563)	(822,563)	447,000		2.8
ep14	Refuse Collection	343,978	293,942	50,036	(14,000)	64,036	790,449	613,449	177,000		2.9
ep15	Street Cleansing	3,720	71,762	(68,042)	(63,000)	(5,042)	139,679	139,679			
ep16	Waste Business Improvements	(30,200)	(27,898)	(2,302)		(2,302)	(36,000)	(36,000)			
ep18	Car Parks	9,082	(25,119)	34,201	30,000	4,201	(147,138)	(147,138)			2.10
	HRA Recharge of Support Services	(823,083)	(896,922)	73,839		73,839	(1,645,154)	(1,645,154)			2.11
	Corporate Services Salaries	4,929,306	5,034,781	(105,475)		(105,475)	10,015,293	10,290,293	(275,000)		2.12
	Corporate, Support & Street Scenes Services	6,482,249	6,588,164	(105,915)	(14,000)	(91,915)	11,722,379	11,535,379	187,000	0	
	Potential Impact of Pay Award - All Committees										
	Potential Impact of Increased Utility and fuel Costs - All Committees										
	Position as September 2025	9,194,524	8,387,338	807,186	697,500	109,686	18,165,295	18,206,295	(41,000)	70,000	

Summary of Timing Differences

Under spends/(Overspends) caused by timing differences

Monthly Outturn Report 1st April 2025 to 30th September 2025

		£	£
DSO Housing Repairs	Awaiting invoices for materials	70,000	
	vehicle leasing costs paid in advance	(23,000)	
	Painting budget to be reprofiled	(54,000)	
	work in progress to be processed in future months	(50,000)	
	under recovery of overheads	(120,000)	(177,000)
Homelessness	September B&B costs to be paid in October	147,000	
	bond repayments to be move to balance sheet	29,000	176,000
Private Sector Housing	Reprofile of carry forward budgets	72,000	72,000
CCTV	Awaiting invoice for August and September 2025	15,000	15,000
Leisure Centre	Awaiting Energy Benchmarking settlement for prior year	286,000	
	Reprofiling of premises insurance budget required	16,000	302,000
Sports Development	Reprofile of carry forward budgets	40,000	40,000
Emergency Planning	Awaiting LRF resilience partnership invoices	33,000	
	Awaiting Business Continuity invoices	8,000	41,000
Pest Control	awaiting fees and charges income	(3,500)	(3,500)
Licences	reprofile required on income received	5,000	5,000
Environmental Health	awaiting malory park legal case fees	20,000	
	awaiting vet, subscription and equipment maint costs	7,000	27,000
Development Control	Agency/Consultancy staff invoices to be paid in October relating to September	31,000	31,000
Economic Development	Outstanding accrual - invoice to be raised to Tritax for Rail Freight costs	(9,000)	
	Invoice to raise in respect of recharge of Town Centre Manager time to Qadby & Wigston	(10,000)	(19,000)
Planning Policy	Agency/Consultancy staff invoices to be paid in October relating to September	16,000	
	Local Plan invoices received in September paid in October	67,000	
	Local Development Framework budget to be rephased	119,000	202,000
Corporate Management	Awaiting External Audit Fees for to prior years	141,000	
	External Audit Fees relating to Q1 2025/26	41,000	
	Redmond External Audit income to be used to cover costs	20,000	
	Apprentice Levy September 2025	5,000	
	Costs relating to Local Government Review - accrued from 2024/25	16,000	
	Prepayment of Costs incurred for Ascendent system	(9,000)	214,000
Benefits Fraud and Rent Allowances	Benefit Payments & Rent Rebates re September not yet on the ledger	786,000	
	Additional benefit costs incurred - Income to be received after submission of final Subsidy Claim Form in April 26	(995,000)	(209,000)
Industrial Estates	Outstanding costs relating to maintenance of industrial estates	15,000	15,000
Miscellaneous Properties	Invoices to be raised for rent & service charges re the Hub & the Crescent	(306,000)	
	Hub & Atkins Cleaning - April to June 25	51,000	
	Annual Rent Increase on the Hub not yet paid	9,000	(246,000)
Finance Support	Internal audit budget to reprofiled	43,000	
	Software payment imade n advance	7,000	
	agency and wages budget to be reprofiled	7,000	
	Other minor variations	5,000	62,000
I.T. Support	IT Payment made in advance to be accrued at yar end	(113,000)	
	Quarter 2 Invoices to be raised for ICT Partners	(70,000)	(183,000)
Legal Services	Awaiting agency invoices	41,000	41,000
Corporate Support Team	Awaiting postages invoices	1,000	1,000
Human Resources	Recharges to be done to services for medical exam fees and vacancy costs	(13,000)	(13,000)
UK Shared Prosperity Fund	UKSPF projects to be rephased	12,000	12,000
DSO Grounds Maintenance	Grounds Maintenance works budget to be reprofiled	40,000	
	vehicle lease budget to be reprofiled	30,000	
	Awaiting agency invoices	8,000	
	Awaiting equipment maintenance invoices	14,000	92,000
Countryside Management	Tree works budget to be reprofiled	30,000	30,000
Parks	Materials budget to be reprofiled	4,000	
	awaiting tree works invoices	5,000	
	awaiting for Play Area Maintenance invoices	5,000	14,000
Recycling	Awaiting agency invoices	32,000	
	Invoices for diposal fee income to be raised for April to Spetember	(149,000)	
	prepaid 2/14 waste charging 26/27	218,000	
	Prepayments for vehicles (costs cross financial years)	(163,000)	
	Awaiting repair & maintenance invoices	9,000	
	Health and Safety PPE underspent to be reprofiled	20,000	
	Food waste transitional costs budget to be reprofiled.	236,000	203,000
Refuse	Agency costs split across services posted in October	(13,000)	
	Awaiting repair & maintenance invoices	9,000	
	Additional service demand budget to be reprofiled	70,000	
	Awaiting LCC Q4 Disposal invoice	65,000	
	Prepayments for vehicles (costs cross financial years)	(133,000)	
	Awaiting Tipping away fees Q2	(12,000)	(14,000)
Street Cleansing	Prepayments for vehicles (costs cross financial years)	(56,000)	
	Awaiting equipment purchase invoices	10,000	
	Awaiting Hired & Contracted Services invoices	13,000	
	bulky income budget to be reprofiled	(15,000)	
	housing recharges posted in Oct.	(15,000)	(63,000)
Car Parks	Awaiting utilities invoice	2,000	
	Awaiting Hired & Contracted Services	17,000	
	Equipment maintenancecosts to be incurred later than budgetted	11,000	30,000
	TOTAL TIMING DIFFERENCES	697,500	697,500

List of Supplementary Budgets Approved - 2025-26

Narrative	Amount	Community Services & Development Services	Corporate, Support & Street Scenes Services
Transfer of UKSPF revenue schemes to capital	-105,955		-105,955
Counter Fraud work	17,000		17,000
Net Additional cost of manned security at the hub due to price increase (Cost less additional service charge to be levied to partners)	1,200		1,200
Contribution to Soapbox Derby from Special Expenses	8,000	8,000	
HR - Improving recruitment in local government and trainee roles	5,000		5,000
Additional costs associated with the implementation of new telephone system due to one off costs and 2 month overlap of contracts	18,120		18,120
Additional budget to cover DHP costs	25,000		25,000
Free tree scheme additional costs of 8,000 tree whips.	4,075		4,075
Carry Forwards - General Fund	141,998	116,854	25,144
Carry Forwards - 2024-25 Grant	880,599	636,397	244,202
Carry Forwards - Pre 2024-25 Grant	157,465	115,942	41,523
Total Budget Movement Year to date	1,152,502	877,193	275,309

	Outturn Explanations April to September 2025 Key : () = overspend			
	Forecasted year end variations	Variation To Date	Forecast Year End	Forecast Year End July
		£000's	£000's	£000's
	Community Services & Development Services	205	(228)	(360)
1.1	Homelessness			
	B&B/Prevention Additional demand	(545)	(900)	(800)
	Additional income to date from Housing Benefits & B&B contributions	93	200	200
	Additional grant funding asylum dispersal	12	12	12
	Other minor variations	(2)	(4)	(4)
1.2	CCTV			
	Increased cost of providing CCTV monitoring	(20)	(22)	(18)
1.3	Community Safety			
	Minor Projects underspend to date	58	70	0
	Sentinel budget underspend to date	14	0	0
	Other minor variations	4	0	0
1.4	Leisure Centre			
	Estimated Additional Leisure Centre Management Fee	11	17	17
	Other minor variations	2	0	0
1.5	Highways Maintenance			
	Increase in level of income from fees and charges to date	26	26	24
	Other minor variations	2	0	0
1.6	Markets			
	Predicted shortfall in market income	(2)	(10)	(10)
1.7	Land Drainage			
	Hired & Contracted Services underspend to date	7	0	0
1.8	Building Control			
	Reduction in additional contribution to 2024/25 Building Control partnership shortfall	17	17	17
	2025/26 contribution to Building Control Partnership lower than budget	0	6	6
	Write off of bad debt	(7)	(7)	(7)
	Other minor variations	(3)	(3)	(3)
1.9	Community Planning			
	Community Planning projects underspend to date	11	0	0
	Hired & Contracted Services underspend to date	6	0	0
1.10	Development Control			
	Additional income from planning applications	210	310	250
	Additional Agency staff costs	(71)	(105)	(95)
	Tara House budget savings as building has been demolished	89	89	30
	Appeal costs forecast underspend due to increase in provision	79	40	0
	Staff advertising underspend to date	10	0	0
	Other minor variations	2	0	0
1.11	Planning Policy			
	Agency/consultancy overspend	(20)	(55)	(70)
	Biodiversity grant	27	27	27
1.12	Salary Directorate Variation	195	64	64

	Outturn Explanations April to September 2025 Key : () = overspend			
	Forecasted year end variations	Variation To Date	Forecast Year End	Forecast Year End July
		£000's	£000's	£000's
	Corporate, Support & Street Scenes Services	(73)	187	(68)
2.1	Corporate Management Additional Income received to cover Local Audit Back Stop Income to staffing costs June to August Additional Apprentice Levy Costs Other minor Variances	45 23 (5) 5	45 (5)	45 (5)
2.2	Benefits Fraud and Rent Allowances Income from Benefits Overpayments lower than expected Additional Audit Fees relating to 2023/24 HBAP DWP Grant income New Burdens Income Other minor variances	(84) (12) 10 8 (8)	(12)	
2.3	Misc Property Rent & Service Charges for Atkins & other Miscellaneous Properties lower than anticipated Additional Overtime costs Other minor variances	(23) (4) (6)		
2.4	Finance Support Additional agency cover	9	(15)	15
2.5	I.T. Support Additional Microsoft Costs Other Minor Variances	(12) (1)		160
2.6	Legal Services Agency Overspend above amount covered by vacant posts Other minor variations	(144) (1)	(170)	(170)
2.7	Corporate Support Team 5k misc income budget in place but never receive any misc income	(5)	(5)	0
2.8	Recycling Fuel underspend additional garden waste income additional Extended Producer Responsibility income to be used to offset net recycling costs other minor variations	46 50 0 4	90 20 337 0	60 0 0 0
2.9	Refuse Collection BID Recycling ...2526 Fuel underspend Additional trade waste collections	19 45 0	17 60 100	17 0 85
2.11	HRA Recharge of Support Services	74	0	0
2.12	Salary Directorate Variation	(106)	(275)	(275)
	Forecasted General Fund overspend) saving	132	(41)	(428)

Capital Programme Summary
30th September 2025

Description	Latest Budget £	Budget to Date £	Actual £	Variance to date £
General Fund				
Community Services & Development Services	19,245,198	3,740,718	688,391	3,052,327
Corporate, Support & Street Scenes Services	3,617,514	2,295,844	511,334	1,784,510
	22,862,712	6,036,562	1,199,725	4,836,837
HRA	18,968,710	7,757,170	4,786,253	2,970,917
Grand Total	41,831,422	13,793,732	5,985,978	7,807,754

	Capital Programme Variances over £25,000			
Ref No	Description	Explanation of Variance	Variance to date	y/e Variance
	<u>Corporate, Support & Street Scene</u>			
1	Network Upgrades Phase 2	To be reprofiled	25,761	
2	Machinery Procurement	Budget to be reprofiled. Spend now estimated in January	38,129	
3	Resurfacing Car Parks	Works to commence in January	81,578	
4	Electric Charging Points	C/f to be reprofiled in Q4- likely to c/f to 26/27	154,600	
5	NHS Hinckley Hub upgrade	Works budget to be reprofiled	42,135	
6	Food Waste Service	Transitional costs to be reprofiled	788,850	
7	Jubilee Works	Budget committed. To be reprofiled based on contract spend forecast	695,925	
8	ICT Security Upgrades	Budget to be reprofiled	80,157	
9	ICT Strategic Improvements	Budget to be reprofiled	509,166	
10	Cloud Archiving	Budget to be reprofiled	45,008	
11	Cirendon Park Phase 2	Work due to commence in January	43,340	
12	Burbage Common - The Greens	Work due to commence in January	32,799	
13	Partnership IT Schemes	Budget to be reprofiled	202,894	
14	Network & Server Resilience	Budget to be reprofiled	74,602	
15	Wan Replacement	To be reprofiled	25,010	
16	Langdale Park	Work due to commence in January	35,073	
17	Waterside Open Space (SEA)	Awaiting land adoption before works commence	57,988	
18	Waterside Play Area	Awaiting land adoption before works commence	70,668	
	Community & Development Services			
19	Major Works Grants	Committed to grants not yet reflected in actuals to date	65,726	
20	Solar Panel Scheme at Hinckley Leisure Centre	Scheme to be reprofiled	102,213	
21	Green Deal Capital Fund	Scheme to be reprofiled. Discussions on-going with a third party to progress this long standing scheme to conclusion when monies will be released	138,569	
22	Private Sector Housing Enforcement	Enforcement takes place as and when required	166,298	
23	Hoarding Project	Additional costs to be reflected in due course. Scheme will be rephased when capital programme reviewed to ensure current year budget better reflects likely spend in year	371,006	
24	Disabled Facilities Grant	Committed to grants not yet reflected in actuals to date. Scheme will be rephased when capital programme reviewed to ensure current year budget better reflects likely spend in year	368,102	
25	Council Offices - Solar Panel Scheme	Scheme unlikely to be completed in this financial year	500,200	

Capital Expenditure
30th September 2025

manual adjustment

Code	Description	Latest Budget £	Budget to Date £	Actual £	Variance £	Ref No
Corporate, Support & Street Scene						
spv	Asset Management Enhancement Works	114,610	64,630	41,339	23,291	
swy	Network Upgrades Phase 2	14,981	14,981	(10,780)	25,761	1
slf	Improvements to town centres & high streets	0	0	(457)	457	
sli	LLEP Business Growth Hub	100,000	25,000	12,155	12,846	
syd	MFA Non Corp Mobiles	23,172	11,590	17,298	(5,708)	
rfr	Parks : Major Works	30,000	15,006	3,250	11,756	
rca	Incab System (Tracker System)	15,440	7,722	2,109	5,613	
ran	Memorial Safety Programme	6,610	3,306	0	3,306	
rce	Recycling Containers	172,500	86,284	79,952	6,332	
rjc	Environmental Improvements	62,632	37,642	15,665	21,977	
syk	Machinery Procurement	76,229	38,129	0	38,129	2
rkt	Resurfacing Car Parks	155,538	80,568	(1,010)	81,578	3
rgg	Parish & Community Initiatives	119,925	57,949	47,663	10,286	
rqo	Hinckley Community Initiative Fund -HCIF	10,000	5,002	0	5,002	
rcr	Electric Charging Points	157,353	157,353	2,753	154,600	4
syp	NHS Hinckley Hub upgrade	57,908	57,908	15,773	42,135	5
rca	Richmond Park 2024-25	72,397	72,397	60,124	12,273	
rcb	Wykin Park	3,716	3,716	3,716	0	
rcz	Brookside Flood Prevention	0	0	723	(723)	
rdd	Food Waste Service	973,970	973,970	185,120	788,850	6
rdi	Community Equipment Grant Scheme	25,000	12,502	9,761	2,741	
slk	Church Walk Shed - Capital	15,000	0	0	0	
slm	UK Prosperity - Heritage at Risk Capital	35,000	0	0	0	
svr	Jubilee Works	1,102,950	729,198	33,273	695,925	7
swz	ICT Security Upgrades	87,406	87,406	7,249	80,157	8
sym	ICT Strategic Improvements	623,314	623,314	114,148	509,166	9
syu	Cloud Archiving	90,000	45,008	0	45,008	10
sto	New Crematorium	4,000,000	0	0	0	
syn	Burbage Common Pay and Display	0	0	0	0	
sop	IT Future Operating Model	40,000	20,008	7,566	12,442	
slq	Digital Marketing & Promotional Screens	18,000	18,000	18,000	0	
slr	Shop Front Covers	5,000	5,000	5,000	0	
sls	Market Place Improvements	30,000	4,284	5,156	(872)	
slt	Atkins Creative	20,000	0	0	0	
syi	Laptop Replacement	300,000	0	0	0	
syz	Desktop Docking Station Replacement	38,000	0	0	0	
szb	Cirendon Park Phase 2	86,648	43,340	0	43,340	11
szc	Brodrick Road	4,000	2,002	0	2,002	
szd	Field Close	1,000	502	0	502	
sze	Laxford Close	12,000	6,000	0	6,000	
szf	Hill Hole Quarry	2,000	1,002	1,500	(498)	
szg	Billa Barra Hill	1,760	882	1,760	(878)	
ssy	Making Tax Digital	12,000	6,000	0	6,000	
slg	Hinckley Town Centre Wayfinding Strategy	10,000	5,002	2,860	2,142	
rkl	Wayfinding HAC	5,000	5,000	5,000	0	
syb	Emergency Generator	12,000	6,000	0	6,000	
syd	UPS Replacement	33,000	16,506	0	16,506	
svi	Burbage Common - The Greens	34,524	34,524	1,725	32,799	12
syo	Partnership IT Schemes	202,894	202,894	0	202,894	13
swq	Network & Server Resilience	74,602	74,602	0	74,602	14
syq	Acquisition & Development Scheme	10,000,000	0	0	0	
syv	Wan Replacement	50,000	25,010	0	25,010	15
rab	Queens Park	37,000	18,506	0	18,506	
sqh	Langdale Park	70,119	35,073	0	35,073	16
svb	Waterside Open Space (SEA)	57,988	57,988	0	57,988	17
svj	Waterside Play Area	70,668	70,668	0	70,668	18
		19,245,198	3,740,718	688,391	3,052,327	0
Community & Development Services						
roa	Major Works Grants	146,715	81,741	16,015	65,726	19
roh	Minor Works Grants	40,000	20,008	4,860	15,148	
slj	Uk Rural Prosperity Capital Schemes	120,260	30,066	22,224	7,842	
rcx	Nutts Lane	10,750	10,750	0	10,750	
sys	Solar Panel Scheme at Hinckley Leisure Centre	102,213	102,213	0	102,213	20
syt	Regeneration LLEP Enterprise Zone	10,366	10,366	0	10,366	
roe	Fuel Poverty Capital Fund	1,096	1,096	0	1,096	
rof	Green Deal Capital Fund	138,569	138,569	0	138,569	21
rom	Private Sector Housing Enforcement	217,218	167,238	940	166,298	22
roq	Hoarding Project	820,092	545,554	174,548	371,006	23
rob	Disabled Facilities Grant	802,402	507,680	139,578	368,102	24
rdp	Bosworth 1485 Sculpture Trail project	90,139	90,139	90,139	0	
rkh	Heritage Action Zone	21,724	21,724	21,310	414	
rkj	Sketchley Brook 106	40,960	20,488	23,230	(2,742)	
ree	Vehicle Communication System	27,000	27,000	15,215	11,785	
rdi	Leisure Centre	0	0	274	(274)	
sza	Council Offices - Solar Panel Scheme	1,000,000	500,200	0	500,200	25
svv	Christmas Lights Replacement	14,000	7,002	0	7,002	
rdq	Sports Facility Improvement Fund	14,010	14,010	3,000	11,010	
		3,617,514	2,295,844	511,334	1,784,510	0

Housing Revenue Account

Key : () = overspend

	2025/26 LATEST ESTIMATE	2025/26 BUDGET to September	2025/26 ACTUAL to September	VARIANCE to September	TIMING	VARIANCE Excl TIMING	F'CASTED OUTTURN	F'CASTED VARIATION YEAR END	REF
	£	£	£	£	£	£	£	£	
SUMMARY HRA									
INCOME									
Dwelling Rents	(15,683,310)	(7,844,790)	(6,662,988)	(1,181,802)	(1,287,000)	105,198	(15,848,310)	165,000	
Non Dwelling Rents (garages & land)	(80,150)	(47,026)	(29,751)	(17,275)	(5,000)	(12,275)	(64,150)	(16,000)	
	(15,763,460)	(7,891,816)	(6,692,739)	(1,199,077)	(1,292,000)	92,923	(15,912,460)	149,000	1
EXPENDITURE									
Supervision & Management (General)	3,351,585	1,690,517	1,735,132	(44,615)	(29,000)	(15,615)	3,392,585	(41,000)	2
Supervision & Management (Special)	1,065,997	496,925	559,010	(62,085)	(20,000)	(42,085)	1,187,997	(122,000)	3
Lump Sum LCC pension contribution	96,530	48,284	48,265	19	-	19	96,530	-	
Contribution to Housing Repairs A/C	3,650,000	-	-	-	-	-	3,650,000	-	
Depreciation (Item 8 Debit)	3,871,320	-	-	-	-	-	3,871,320	-	
Capital Charges : Debt Management	1,130	566	566.79	(1)	-	(1)	1,130	-	
Increase in Provision for Bad Debts	80,000	-	-	-	-	-	80,000	-	
Interest on Borrowing	1,656,003	828,002	828,002	0	-	0	1,656,003	-	
	13,772,565	3,064,294	3,170,976	(106,682)	(49,000)	(57,682)	13,935,565	(163,000)	
Net Income/Cost of Services	(1,990,895)	(4,827,522)	(3,521,763)	(1,305,759)	(1,341,000)	35,241	(1,976,895)	(14,000)	
Interest Receivable	(101,686)	-	-	-	-	-	(101,686)	-	
IAS19 Adjustment	(290,970)	-	-	-	-	-	(290,970)	-	
Net Operating (Income)/Cost	(2,383,551)	(4,827,522)	(3,521,763)	(1,305,759)	(1,341,000)	35,241	(2,369,551)	(14,000)	
CONTRIBUTIONS									
Contribution to Piper Alarm Reserve	50,000	-	-	-	-	-	50,000	-	
Contribution to Pension Reserve	-	-	-	-	-	-	-	-	
Transfer to Major Reserves	(640,552)	-	-	-	-	-	(640,552)	-	
Transfer to Regeneration Reserve	3,005,000	-	-	-	-	-	3,005,000	-	
Contribution to Repayment Reserve	-	-	-	-	-	-	-	-	
Revenue contributions to capital outlay	-	-	-	-	-	-	-	-	
Contributions from Earmarked Reserve	-	-	-	-	-	-	-	-	
(Surplus) / Deficit	30,897	(4,827,522)	(3,521,763)	(1,305,759)	(1,341,000)	35,241	44,897	(14,000)	

	LATEST ESTIMATE	BUDGET to September	ACTUAL to September	VARIANCE to September	TIMING	VARIANCE Excl TIMING	F'CASTED OUTTURN	VARIATION YEAR END	REF
	£	£	£	£	£	£	£	£	
SUPERVISION & MANAGEMENT (GENERAL)									
Employees	1,708,874	748,702	754,793	(6,091)	7,000	(13,091)	1,728,874	(20,000)	2.1
Premises Related Expenditure	266,993	214,357	238,199	(23,842)	-	(23,842)	283,993	(17,000)	2.2
Transport Related Expenditure	15,470	7,738	8,533	(795)	-	(795)	15,470	-	
Supplies & Services	389,715	227,793	205,111	22,682	(3,000)	25,682	393,715	(4,000)	2.3
Central & Administrative Expenses	1,006,053	503,219	536,477	(33,258)	(33,000)	(258)	1,006,053	-	2.4
Gross Expenditure	3,387,105	1,701,809	1,743,112	(41,303)	(29,000)	(12,303)	3,428,105	(41,000)	
Revenue Income	(35,520)	(11,292)	(7,980)	(3,312)	-	(3,312)	(35,520)	-	
Recharges	-	-	-	-	-	-	-	-	
Total Income	(35,520)	(11,292)	(7,980)	(3,312)	-	(3,312)	(35,520)	0	
Net Expenditure to HRA	3,351,585	1,690,517	1,735,132	(44,615)	(29,000)	(15,615)	3,392,585	(41,000)	
SUPERVISION & MANAGEMENT (SPECIAL)									
Employees	911,081	400,977	421,285	(20,308)	8,000	(28,308)	976,081	(65,000)	3.1
Premises Related Expenditure	605,152	283,127	238,368	44,759	42,000	2,759	623,152	(18,000)	3.2
Transport Related Expenditure	13,450	6,748	5,249	1,499	-	1,499	13,450	-	
Supplies & Services	170,343	108,171	104,151	4,020	-	4,020	170,343	-	
Central & Administrative Expenses	301,971	151,226	170,515	(19,289)	(19,000)	(289)	301,971	-	3.3
Gross Expenditure	2,001,997	950,249	939,568	10,681	31,000	(20,319)	2,084,997	(83,000)	
Revenue Income	(906,400)	(453,324)	(380,558)	(72,766)	(51,000)	(21,766)	(867,400)	(39,000)	3.4
Recharges	- 29,600	-	-	-	-	-	(29,600)	-	
Total Income	(936,000)	(453,324)	(380,558)	(72,766)	(51,000)	(21,766)	(897,000)	(39,000)	
Net Expenditure to HRA	1,065,997	496,925	559,010	(62,085)	(20,000)	(42,085)	1,187,997	(122,000)	

Outturn Explanations April to September 2025				
Key : () = overspend				
	Forecasted year end variations	Timing	Variation To Date	Forecast Year End
		£000's	£000's	£000's
	HOUSING REVENUE ACCOUNT	(1,341)	35	(14)
	Rents:	(1,292)	93	149
	September rent posted in October	(1,219)	0	0
	September garage income posted in October	(5)	0	0
	Rents - 29th & 30th September need adding to figures	(86)	0	0
	Rents budget to be reprofiled	18	0	0
1	Rents -additional rent from dwellings & fewer rtb sales to date	0	105	165
	Rents - shortfall in garage rents	0	(12)	(16)
2	SUPERVISION & MANAGEMENT (GENERAL)	(29)	(11)	(41)
2.1	Employees:	0	(13)	(20)
	£7k Holiday Pay/Flexi to be processed at year end	7	0	0
	Salary overspend	0	(16)	(20)
	Other minor variations	0	3	0
2.2	Premises Related Expenditure:	0	(24)	(17)
	Premises Insurance overspend	0	(17)	(17)
	Council Tax overspend to date	0	(7)	0
2.3	Supplies & Services:	(3)	26	(4)
	Outstanding accrual - Audit fees	10	0	0
	IT costs relating to 2026/27	(10)	0	0
	Subscription paid in advance	(3)	0	0
	Tenant Association Support underspend to date	0	15	0
	Resident Energy Support underspend to date	0	15	0
	Subscriptions overspend	0	(4)	(4)
2.4	Central & Administrative Expenses:	(33)	0	0
	Net overspend to date mainly due to IT recharges	(33)	0	0
3	SUPERVISION & MANAGEMENT (SPECIAL)	(20)	(47)	(122)
3.1	Employees:	8	(28)	(65)
	£8k Holiday Pay/Flexi to be processed at year end	8	0	0
	Salary underspend	0	7	5
	Overtime overspend	0	(36)	(70)
	Other minor variations	0	1	0
3.2	Premises Related Expenditure:	42	3	(18)
	Outstanding gas charges for September	11	0	0
	Outstanding electricity charges for September	9	0	0
	Water charges for September paid in October	2	0	0
	April-July cleaning costs paid in October	13	0	0
	August & September cleaning costs - awaiting invoices	7	0	0
	Gas& Electricity underspend/(overspend)	0	4	(20)
	Caretaking overspend	0	(7)	0
	Sewer & Environmental underspend to date	0	6	2
3.3	Central & Administrative Expenses:	(19)	0	0
	Net overspend to date mainly due to IT recharges	(19)	0	0
3.4	Revenue Income:	(51)	(22)	(39)
	September Sheltered scheme service charges posted in October	(22)	0	0
	September lifeline income posted in October	(29)	0	0
	Shortfall in Sheltered Scheme Service charges	0	(18)	(33)
	Shortfall in Room Hire Fees	0	(4)	(6)

30th September 2025
HRA Capital Programme

	Latest Budget £	Budget to Date £	Actual £	Variance to date £	Forecast Year End (over)/under	
Adaptation Of HRA Dwellings-Social Serv	742,560	371,424	176,705	194,719	25,000	Demand based budget. Potentially underspend based on demand
Major Voids	869,570	434,956	453,566	(18,610)		
Programmed Enhancements	326,900	213,490	124,923	88,567		Budget committed and works ongoing
Electrical Upgrades/Rewires	895,720	448,036	365,742	82,294		Budget committed and works ongoing
Windows : Single to Double Glazing	266,970	133,536	49,673	83,863		Budget committed and works ongoing
Re-Roofing	362,190	181,164	223,763	(42,599)		Budget committed and works ongoing
Kitchen Upgrades	1,505,420	787,994	456,454	331,540		Budget committed and works ongoing
Boiler Replacement	599,740	299,986	174,917	125,069		Budget committed and works ongoing
Low Maintenance Doors	58,930	29,476	30,245	(769)		
Sheltered Scheme Enhancements	40,800	20,406	16,649	3,757		
Enhancement Works - Bathroom Upgrades	469,480	234,828	268,305	(33,477)		Budget committed and works ongoing
Fire Risk Assessments	932,920	932,920	77,175	855,745		Budget Committed
Affordable Housing	4,912,473	1,425,943	1,328,932	97,011		Budget to be rephased budget committed
Legionella	12,240	6,120	2,640	3,480		
Asbestos	265,490	140,292	111,168	29,124		
Piper Alarm Upgrade	50,000	25,010	22,155	2,855		
Insulation and wraps	2,558,280	1,449,580	781,430	668,150		Programme should be completed by November
Peggs Close	4,039,027	577,003	93,185	483,818		Prior Budget to be reprofiled
Energy efficiency improvements	30,000	30,000	28,625	1,375		
Refurbishment and upgrade of sheltered sche	30,000	15,006	0	15,006		
	18,968,710	7,757,170	4,786,253	2,970,917	25,000	

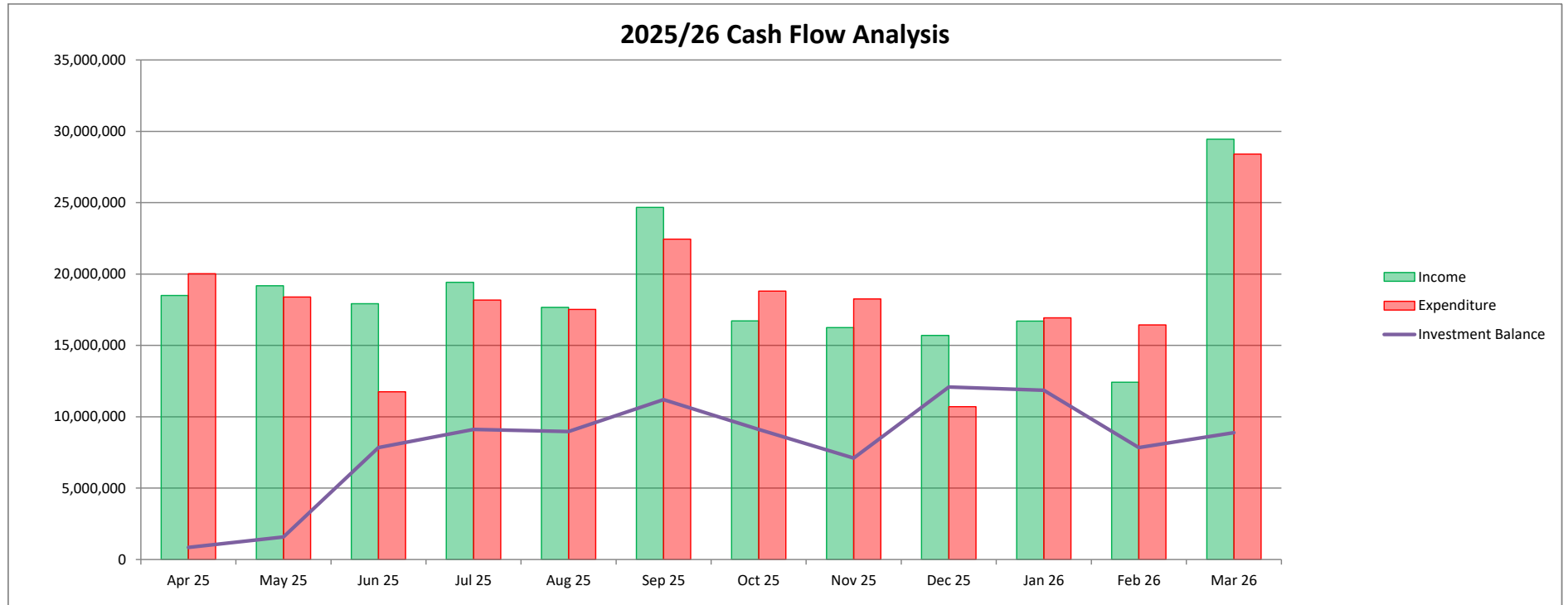
HOUSING REPAIRS ACCOUNT	2024/25 LATEST BUDGET £	2024/25 BUDGET to Sept £	2024/25 ACTUAL to Sept £	VARIANCE to Sept £	TIMING £	VARIANCE Excel TIMING £	F'CASTED OUTTURN £	F'CASTED VARIATION YEAR END £	REF
Administration									
Employee Costs	772,048	341,754	368,670	(26,916)		(26,916)	826,048	54,000	1
Transport Related Expenditure	10,710	5,358	6,669	(1,311)		(1,311)	10,710		
Supplies & Services	171,585	88,869	134,934	(46,065)	(48,000)	1,935	171,585	-	2
Central Administrative Expenses	308,430	154,270	171,846	(17,576)	(16,000)	(1,576)	308,430	-	3
Total Housing Repairs Administration	1,262,773	590,251	682,119	(91,868)	(64,000)	(27,868)	1,316,773	54,000	
Programmed Repairs	836,556	452,690	329,056	123,634	119,000	4,634	836,556	-	4
Responsive Repairs	1,612,460	829,668	712,305	117,363	140,000	(22,637)	1,612,460	-	5
GROSS EXPENDITURE	3,711,789	1,872,609	1,723,480	149,129	195,000	(45,871)	3,765,789	54,000	
Contribution from HRA	(3,650,000)	0	0	0	0	0	(3,650,000)	-	
Accumulated Absences/ IAS 19	(94,310)	0	0	0	0	0	(94,310)	-	
TOTAL INCOME	(3,744,310)	0	0	0	0	0	(3,744,310)	-	
Contribution to HRA Reserves		0	0	0	0	0	0	-	
NET EXPENDITURE	(32,521)	1,872,609	1,723,480	149,129	195,000	(45,871)	21,479	54,000	

	TIMING £000's	VARIANCE £000's	Outturn
Estimated impact of pay award and vacancy factor		27,000	54,000
IT invoices paid in advance	(61,000)		
Asbestos Budget to be reprofiled	7,000		
Other minor variations	6,000		
Central IT recharge - spending ahead of budgetted profiled	(12,000)		
Other minor variations	(4,000)		
Start delayed in external painting contract	95,000		
awaitin central heating and electrics invoices	24,000		
Work in progress and overhead to be processed	120,000		
Sheltered Housing maint budgets to be reprofiled	20,000		
estimated overspend based on current demand		17,000	
	195,000	44,000	54,000

SLT CASH FLOW 2025-2026

	Apr	May	Jun	Jul	Aug	Sep
Income						
Council tax	8,393,787	8,220,633	8,222,102	8,178,516	8,222,485	8,281,132
Rents	642,705	850,083	808,252	831,440	854,576	859,297
NNDR	4,825,242	4,571,277	4,130,157	4,317,923	4,206,099	4,254,578
Debtors	1,605,851	815,841	724,358	952,883	1,123,093	1,159,460
Cards	1,189,873	1,145,846	953,686	957,374	902,585	845,177
Planning	112,819	254,768	203,879	142,019	292,070	61,608
other minor income	187,550	97,007	69,921	97,931	90,826	176,436
DWP	785,676	1,862,515	785,676	785,676	785,676	786,675
DLUHC - NHB and S31 and small grants	162,171	646,526	638,635	454,799	353,899	323,263
HMRC	450,130	0	379,296	268,409	441,604	292,255
Rt to buy	79,600	94,500	229,044	447,450	400,800	544,558
Other Grants 1	67,798	617,519	774,770	1,984,665	0	7,082,664
Other Grants 2	0	0	0	0	0	0
Other Grants 3	0	0	0	0	0	0
Temp borrowing	0	0	0	0	0	0
Total Income	18,503,201	19,176,516	17,919,775	19,419,087	17,673,714	24,667,103
Payments						
Other Minor Payments	6,903	-9,402	-16,633	-4,487	-5,973	-7,894
RSG/DCLG	-2,036,940	-2,015,194	-2,015,195	-2,015,194	-1,791,285	-1,791,285
Salary	-1,050,878	-1,107,384	-1,049,283	-1,027,147	-1,183,238	-1,061,254
LCC/Precepts	-8,344,704	-7,995,137	-349,575	-8,344,712	-8,344,712	-8,344,712
LCC gen city fund	-1,500,383	-1,500,383	-1,500,383	-1,500,383	-1,333,674	-1,333,674
Creditors	-5,881,297	-4,236,656	-4,871,823	-4,225,188	-3,778,032	-7,614,492
Capital	0	0	-867,793	0	0	-58,000
PWLB	-281,452	0	0	0	0	-1,148,227
TAX NI	-352,786	-414,242	-419,613	-406,838	-389,883	-489,326
Benefits	-582,989	-1,117,882	-664,572	-648,525	-699,113	-592,366
Pooling	0	0	0	0	0	0
Other Payments 1	0	0	0	0	0	0
Other Payments 2	0	0	0	0	0	0
Other Payments 3	0	0	0	0	0	0
Temp borrowing	0	0	0	0	0	0
Total Payments	-20,024,525	-18,396,280	-11,754,871	-18,172,474	-17,525,910	-22,441,229
Net Income / Expenditure	-1,521,325	780,236	6,164,905	1,246,612	147,803	2,225,874

	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Predicted	Predicted	Predicted	Predicted	Predicted	Predicted
	Apr 25	May 25	Jun 25	Jul 25	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26
Income	18,503,201	19,176,516	17,919,775	19,419,087	17,673,714	24,667,103	16,718,733	16,246,610	15,696,888	16,698,464	12,427,382	29,446,255
Expenditure	20,024,525	18,396,280	11,754,871	18,172,474	17,525,910	22,441,229	18,800,693	18,261,264	10,711,862	16,929,162	16,441,500	28,403,138
Investment Balance	850,000	1,580,133	7,849,133	9,111,933	8,972,092	11,197,966	9,116,006	7,101,352	12,086,378	11,855,680	7,841,562	8,884,679



PWLB BORROWINGS 2025-26

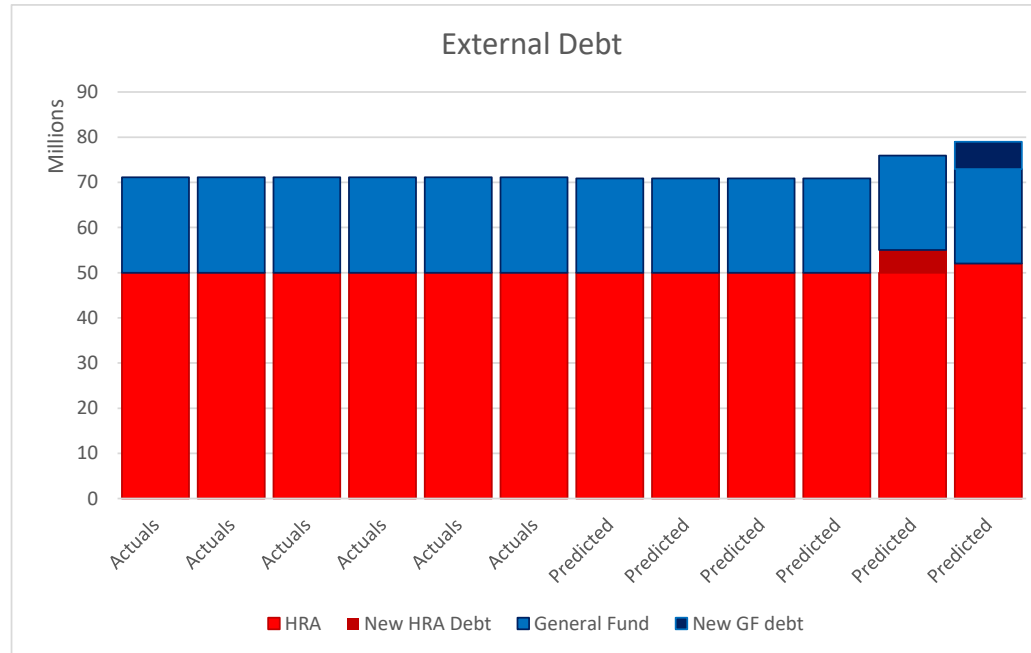
Start Date	Lender	Type	Rate %	Maturity Date	Original Principal	Interest 2025-26	Loan Number	Outstanding Principal
General Fund								
29/08/2007	Public Work Loan Board	Maturity	4.550	30/09/2052	3,300,000	150,150.00	493891	3,300,000
18/03/2016	Public Work Loan Board	Maturity	2.960	18/03/2063	5,000,000	148,000.00	504800	5,000,000
25/04/2022	Public Work Loan Board	Annuity	2.510	24/04/2037	7,000,000	148,199.31	507441	5,801,325
10/03/2025	Public Work Loan Board (to be rolled over upon maturity)	Maturity	4.890	10/03/2026	7,000,000	321,668.22	806351	7,000,000
HRA Self Finance								
28/03/2012	Public Work Loan Board	Maturity	2.920	28/03/2026	2,941,391	85,888.62	500088	
28/03/2012	Public Work Loan Board	Maturity	3.010	28/03/2027	2,941,391	88,535.87	500093	2,941,391
28/03/2012	Public Work Loan Board	Maturity	3.080	28/03/2028	2,941,391	90,594.84	500104	2,941,391
28/03/2012	Public Work Loan Board	Maturity	3.150	28/03/2029	2,941,391	92,653.82	500090	2,941,391
28/03/2012	Public Work Loan Board	Maturity	3.210	28/03/2030	2,941,391	94,418.65	500084	2,941,391
28/03/2012	Public Work Loan Board	Maturity	3.260	28/03/2031	2,941,391	95,889.35	500097	2,941,391
28/03/2012	Public Work Loan Board	Maturity	3.300	28/03/2032	2,941,391	97,065.90	500103	2,941,391
28/03/2012	Public Work Loan Board	Maturity	3.340	28/03/2033	2,941,391	98,242.46	500096	2,941,391
28/03/2012	Public Work Loan Board	Maturity	3.370	28/03/2034	2,941,391	99,124.88	500087	2,941,391
28/03/2012	Public Work Loan Board	Maturity	3.400	28/03/2035	2,941,391	100,007.29	500083	2,941,391
28/03/2012	Public Work Loan Board	Maturity	3.420	28/03/2036	2,941,391	100,595.57	500101	2,941,391
28/03/2012	Public Work Loan Board	Maturity	3.440	28/03/2037	2,941,391	101,183.85	500086	2,941,391
28/03/2012	Public Work Loan Board	Maturity	3.460	28/03/2038	2,941,391	101,772.13	500091	2,941,391
28/03/2012	Public Work Loan Board	Maturity	3.470	28/03/2039	2,941,391	102,066.27	500098	2,941,391
28/03/2012	Public Work Loan Board	Maturity	3.480	28/03/2040	2,941,391	102,360.41	500085	2,941,391
28/03/2012	Public Work Loan Board	Maturity	3.490	28/03/2041	2,941,391	102,654.55	500082	2,941,391
28/03/2012	Public Work Loan Board	Maturity	3.500	28/03/2042	2,941,398	102,948.93	500092	2,941,398

Potential New Borrowing

				Assumed				
HRA	Public Works Loans Board			01/10/2025	5,000,000			5,000,000
General Fund	Public Works Loans Board			01/02/2026	6,000,000			6,000,000
New Borrowing Total					11,000,000			11,000,000

Borrowing Position as at 31st March 2026					83,303,654	2,424,021		79,163,588
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Debt	Actuals Apr 25	Actuals May 25	Actuals Jun 25	Actuals Jul 25	Actuals Aug 25	Actuals Sep 25	Predicted Oct 25	Predicted Nov 25	Predicted Dec 25	Predicted Jan 26	Predicted Feb 26	Predicted Mar 26
HRA	50,003,654	50,003,654	50,003,654	50,003,654	50,003,654	50,003,654	50,003,654	50,003,654	50,003,654	50,003,654	50,003,654	52,062,263
New HRA Debt											5,000,000	
General Fund	21,101,325	21,101,325	21,101,325	21,101,325	21,101,325	21,101,325	20,892,680	20,892,680	20,892,680	20,892,680	20,892,680	20,892,680
New GF debt												6,000,000





Hinckley & Bosworth Borough Council

Forward timetable of consultation and decision making

Finance & Performance Scrutiny

10 November 2025

Wards affected:

All Wards

SUNDRY DEBTS – Q1 2025/2026

Report of Head of Finance (Section 151 Officer)

1. Purpose of report

1.1 To inform members of the position on sundry debts as of 30th June 2025.

2. Recommendation

2.1 That the committee note the current aged debt position for sundry debts.

3. Background to the report

3.1 As of 30th June 2025, the overall sundry debt was £2,431,735. The current balance can be broken down by age as follows:

Table 1	
Description	
Credits, Refunds and Payments	-£191,164
Not Yet Due	£1,192,728
< 30 Days	£148,223
30 - 59 Days	£115,088
60 - 89 Days	£126,914
90 - 119 Days	£67,822
> 120 Days	£972,123
Total Debt	£2,431,735

- 3.2 The Council has a KPI for debt over 90 days old as a percentage of aged debt, not exceeding 25%. The performance for the end of June 2025 was 19.75%, this is after amendment for items that are known to be covered by agreement, council policy, are in dispute or are to be written off. The total number of invoices over 90 days is 1,414 with an average value of £735.46. This has decreased from 1,569 since the last quarter.

Table 2	£	Description
Total debt	2,431,735	
	-360,855	Homelessness
	-410,531	Instalment Plans
	-116,708	In Dispute
	1,543,641	(A)
Over 90 days	1,039,945	
	-331,906	Homelessness
	-287,186	Instalment Plans
	-115,908	In Dispute
	304,945	(B)
Performance	19.75%	Over 90 days/Total debt (amended) B/A
Target	25%	

- 3.3 In order to ensure that the Council adopts a prudent approach to accounting for debt that might not be due, a “provision for doubtful debts” is made against the year-end balance. The value of this provision is £124,000 based on the review as part of the closedown procedure.
- 3.4 The split of the current debt position over 90 days by type of debt is detailed below. Homelessness bonds, continue to be a large figure. However, only cash received is accounted for income at year end. The element relating to other Local Authorities primary relate to charges for shared services.
- 3.5 Action is being taken to recover the debts where possible. Whilst efforts are made to recover these amounts through ongoing contact with tenants by housing and revenues and benefits officers, legal action is not generally taken in these cases. This is on the basis that it is unlikely that the debtor will also be able to pay the additional charges levied and to uphold the “sentiment” of the Council’s Anti-Poverty Strategy.
- 3.6 The table below gives the breakdown of debt over 90 days as at the March 2025.

Table 3: Sum of Total Outstanding over 90 days	Q2	Q3	Q4	Q1	Q4 to Q1	%
	£	£	£	£	£	
Building Control	16,780	16,780	16,780	16,780	0	0
Environmental Health	301	401	548	751	203	37.00
Estates	271,440	325,295	262,935	217,310	-45,625	-17.35
Green Spaces	2,818	2,361	2,203	853	-1,350	-61.26
Grounds Maintenance	1,034	1,034	1,034	1,034	0	0
Homelessness	388,002	429,108	311,015	331,906	20,891	6.72
Housing	275,334	279,333	278,930	283,866	4,937	1.77
Refuse/ Recycling	19,094	4,014	2,447	3,989	1,542	63.03
Other LA	44,070	42,184	43,359	43,359	0	0
Licensing	3,220	3,400	4,235	360	-3,875	-91.50
Pest Control	0	0	0	0	0	0
Planning	45,891	40,891	35,891	40,891	5,000	13.93
Housing Repairs	64,189	64,786	64,570	78,455	13,885	21.50
Finance	11,613	11,613	11,337	11,180	-157	-1.39
Markets	0	0	0	18	18	0
Atkins Building	21,828	14,533	7,211	8,123	912	12.65
Street Scene	16,627	1,022	751	435	-316	-42.11
Communications	0	0	0	0	0	0
Cultural Services	0	2,000	0	0	0	0
Legal	0	0	635	635	0	0
HR	0	0	0	0	0	0
Total	1,182,242	1,238,755	1,043,881	1,039,945	-3,935	-0.38

- 3.7 Members have requested further detail on the aged profile of debts. This is provided in the table below. There is a provision of £124,000 which is enough to cover the debts between 2005/06 to 2019/20 items highlighted are covered by a provision.

Table 4: Year	Estates	Homeless	Housing	Other LA	Other Debtors	Total
2005.06	£0.00	£0.00	£50.00	£0.00	£0.00	£50.00
2006.07	£0.00	£0.00	£50.00	£0.00	£0.00	£50.00
2007.08	£0.00	£0.00	£33.36	£0.00	£0.00	£33.36
2008.09	£0.00	£0.00	-£29.61	£0.00	£0.00	-£29.61
2009.10	£0.00	£0.00	-£51.23	£0.00	£0.00	-£51.23
2010.11	£0.00	£424.00	-£13.98	£0.00	-£0.00	£410.02
2011.12	£0.00	£355.00	£59.55	£0.00	-£10.00	£404.55
2012.13	£897.00	£618.71	£950.79	£0.00	£0.00	£2,466.50
2013.14	£421.44	£145.00	£2,698.94	£0.00	£0.00	£3,265.38

Table 4: Year	Estates	Homeless	Housing	Other LA	Other Debtors	Total
2014.15	£0.00	£0.00	£2,736.47	£0.00	£0.00	£2,736.47
2015.16	£7,853.58	£140.00	£3,725.34	£0.00	£0.00	£11,748.92
2016.17	£8,981.40	£0.00	£10,784.50	£0.00	£0.00	£19,765.90
2017.18	£3,006.81	£0.00	£12,812.80	£0.00	£3,751.92	£19,571.53
2018.19	£7,702.59	£1,636.00	£12,515.09	£216.18	£11,211.38	£32,848.88
2019.20	£10,731.18	£12,552.03	£5,589.70	£4,068.90	£4,698.42	£37,640.23
2020.21	£21,698.66	£32,898.81	£21,767.48	£1,408.40	£6,042.05	£83,815.40
2021.22	£3,200.04	£65,527.41	£110,350.36	£2,088.21	£11,828.46	£192,994.48
2022.23	£3,316.28	£56,843.02	£26,930.87	£2,036.99	£12,951.29	£102,078.45
2023.24	£43,562.52	£48,832.09	£99,059.36	£33,584.22	£33,856.69	£258,894.88
2024.25	£96,438.88	£117,964.55	£32,173.19	£73,781.11	£8,972.78	£329,330.51
2025.26	£221,697.20	£22,918.00	£79,768.56	£97,879.16	£1,094,938.31	£1,517,201.23
Total	£429,507.58	£360,854.62	£421,961.54	£214,630.81	£1,188,241.30	£2,615,195.85

4. Exemptions in accordance with the Access to Information procedure rules

4.1 Report is taken in an open session.

5. Financial implications [IB]

5.1 Contained within the body of the report.

6. Legal implications [ST]

6.1 The legal implications are contained within the report.

7. Corporate Plan implications

7.1 Sundry Debts contributes to delivery of all Corporate Plan objectives.

8. Consultation

8.1 None

9. Risk implications

9.1 It is the council's policy to proactively identify and manage significant risks which may prevent delivery of business objectives.

9.2 It is not possible to eliminate or manage all risks all of the time and risks will remain which have not been identified. However, it is the officer's opinion based on the information available, that the significant risks associated with this decision / project have been identified, assessed and that controls are in place to manage them effectively.

- 9.3 The following significant risks associated with this report / decisions were identified from this assessment:

Management of significant (Net Red) risks		
Risk description	Mitigating actions	Owner
Failure to recover debt owed to the Council	Robust recovery methods and monitoring.	A Wilson

10. Knowing your community – equality and rural implications

- 10.1 Any future reviews of the Debt Recovery Strategy will be impact assessed to understand any impacts on our community (i.e., ability for those on lower incomes to pay).

11. Climate implications

- 11.1 Climate implications are considered by services, therefore where applicable will be reflected when individual debts are raised.

12. Corporate implications

- 12.1 By submitting this report, the report author has taken the following into account:

- Community safety implications
- Environmental implications
- ICT implications
- Asset management implications
- Procurement implications
- Human resources implications
- Planning implications
- Data protection implications
- Voluntary sector

Background papers:

Contact Officer:

Ashley Wilson, Head of Finance, Ext 5609

Executive Member:

Councillor K. Lynch

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Hinckley & Bosworth
Borough Council

Finance & Performance Scrutiny Work Programme 2025/2026

Key to corporate aims

- 1 – People
- 2 – Places
- 3 – Prosperity

FINANCE & PERFORMANCE SCRUTINY 2025/26

Date	Issue	Reason	Outcomes	Lead Officer	Supports corporate aims
10 November 2025	Frontline service review – Planning	Programme of frontline service reviews	Monitor performance	Chris Brown/Sharon Stacey	2
	Financial outturn Q2 2025/26	Budget monitoring	Monitor performance	Ashley Wilson	All
	Sundry Debts Q1 2025/26	Budget monitoring	Monitor performance	Ashley Wilson	All
22 January 2026	Joint Budget Scrutiny meeting with Scrutiny Commission	Budget reports	To present the Council's prudential indicators for 2025/26 - 2028/29 and set out the expected treasury operations for this period	Ashley Wison	All
16 March 2026	Sundry Debts Q2 2025/26	Budget monitoring	Monitor performance	Ashley Wilson	All
	Treasury management Q2 2025/26	Budget monitoring	Monitor performance	Ashley Wilson	All
	Performance Management Framework update	Quarterly review	Monitor performance	Julie Kenny	All
	Commercial Estate	Service review	Monitor Performance	Malcolm Evans	All
	Frontline service review – Environmental Health	Programme of frontline service reviews	Monitor performance	Rosemary Leach/Madeline Shellard	1,2
	Performance Management Framework update	Quarterly review	Monitor performance	Julie Kenny	All
	Business rates and pooling update Q2 2025/26	Quarterly review	Monitor performance	Ashley Wilson	All
	Financial outturn Q3 2025/26	Budget monitoring	Monitor performance	Ashley Wilson	All

	Frontline review – Housing Services	Programme of frontline service reviews	Monitor performance	Maddy Shellard	2
June 2026	Sundry Debts Q3 & 4	Budget monitoring	Monitor performance	Ashley Wilson	All
	Treasury management Q3 & 4 2025/26	Quarterly review	Monitor performance	Ashley Wilson	All
	Business rates and pooling update Q3 2025/26	Quarterly review	Monitor performance	Ashley Wilson	All
	Streetscene Services frontline review	Frontline service review	Monitor performance	Caroline Roffey	All
	Financial Outturn Quarter 4 2025/26				
	Performance Management Framework update	Quarterly review	Monitor performance	Julie Kenny	All
September 2026	Financial Outturn Quarter 4 2025/26	Budget monitoring	Monitor performance	Ashley Wilson	All
	Business rates and pooling update Q4 2025/26	Budget monitoring	Monitor performance	Ashley Wilson	All
	Hinckley Leisure Centre Annual Performance Review 2024/2025	Frontline service review	Monitor performance	Simon Jones	All
	Treasury Management Q1 2025/26	Budget Monitoring	Monitor performance	Ashley Wilson	All
	Performance Management Framework update for 2024/25 and Q1 of 2025/26	Quarterly review	Monitor performance	Julie Kenny	All
	Financial outturn for 2024/25 and Q1 of 2025/26	Quarterly review	Monitor performance	Ashley Wilson	All
	Business rates and pooling update for 2024/25 and Q1 of 2025/26	Quarterly review	Monitor performance	Ashley Wilson	All
	Hinckley Leisure Centre – Performance Review	Programme of frontline service reviews	Monitor performance	Simon Jones	All
	Sundry debts Q4 2024/25	Budget monitoring	Monitor performance	Ashley Wilson	All
	Treasury management Q3 and Q4 2024/25 and Q1 2025/26	Budget monitoring	Monitor performance	Ashley Wilson	All

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